City of Lima, Ohio
Public Works Department
2016 Annual Report

Lima Stadium Park
MESSAGE FROM THE DIRECTOR

The Public Works Department of the City of Lima touches the lives of Lima’s citizens every day. Whether it is providing signage and signals for traffic safety, maintaining our beautiful parks and trails or designing efficient conveyance systems for stormwater drainage, it is the goal of the Department of Public Works to operate in the most professional and effective manner. Each day, each member of the 62 full-time Public Works staff takes our responsibilities serious as we work hard to achieve the highest level of services with our limited resources.

Through the Streets Division we provide for the maintenance, repair, and upkeep of over 150 miles of roadway, which includes snow removal, roadway repair, street sweeping, and leaf removal. Through the Division of Parks, Recreation, and Forestry we provide the upkeep for nearly 400 acres of land annually and supervise a number of adult and youth activities ranging from our summer playground program to intramural sports. In addition, our Park Rangers administer the safety and security of not only the parks and recreational sites, but also the City’s reservoirs. The services provided to the community by the Public Works Department go beyond normal day-to-day maintenance. The Lima/Allen County Building Department oversees the enforcement of the Ohio Building Code and issues commercial building permits within the unincorporated townships of Allen County and four contract jurisdictions, including Beavercamp, Elida, Harrod and Lafayette. The Engineering Division is responsible for the planning and completion of public capital improvement projects and plays a key role in the review and inspection of privately developed projects as well. A key project of special note completed in 2016 was the Lima Stadium Park Project. This $2.6 million private/public partnership transformed the Bellefontaine/Market Street corridor that had been marked by deterioration and dilapidation into the City’s newest park located right at a prime entrance into the community.

Overall, 2016 was a significant year for the department with operational expenditures at approximately $7.6 million. An additional $7.5 million was invested in infrastructure, buildings, and equipment improvements. This represented a Combined Operational and Capital Expenditures total of $15.1 million for the year. 70.2% ($10.6 million) was sourced from grant and proprietary funds. 29.8% ($4.5 million) of the Public Works budget, primarily operations, was general funds sourced.

As Director, I believe that residents and business owners need to be confident that we stand ready to provide essential services needed to ensure that our public infrastructure is designed, built, maintained and repaired to support the high quality of life that Lima residents and citizens expect and deserve. I am proud to lead and support our Public Works employees in their efforts to serve Lima.

J. Howard Elstro
Director of Public Works
2016 Administrative Staff

**Administrative**

- J. Howard Elstro: Director
- Kirk P. Niemeyer: City Engineer
- Saul Allen/Warner Roach: Deputy Director II (Streets)
- Ric Stolly: Deputy Director I (Parks)
- Bill Brown: Building Commissioner
- Ashley Blake: Administrative Assistant
- Samantha Gross: Account Clerk II
- Victor Williamson: Building Maintenance
2016
ANNUAL REPORT
PUBLIC WORKS
DIVISION OF ENGINEERING

CITY OF LIMA
DIVISION OF ENGINEERING

Kirk Niemeyer - City Engineer
Eric Bontrager - Assistant City Engineer
Joe Gearing - Stormwater Manager
Jim Morrisey - Civil Engineer II
Larry Stayonovich - Engineering Tech. IV (Survey)
Don LeMar - Engineering Tech. III (Survey)
Mike Laderer - Engineering Tech. II (Inspection)
Henry Rodriguez (Stormwater Tech)
Ashley Blake - Administrative Assistant
Sam Gross - Account Clerk II
2016 CAPITAL IMPROVEMENTS

2016 Sidewalk Project, Project 1-16
This project reconstructed those sidewalks that were determined to be unsatisfactory and not repaired by owners who were sent notices in the spring of 2015. Of 177 notices that were sent to property owners, 90 were placed on this project. The total cost of the project was $118,719.69 of which $85,961 was assessed to property owners. The remainder of the project was paid for with CDBG account D-10 ($6,564.22), 5110 Account General Fund ($20,501.26), and Storm Water Utility ($5,693.21). As part of the sidewalk project new ADA ramps were installed at intersections where sidewalks were replaced.

2016 Residential Demolition, Project No. 2-16
See Building and Zoning Section of this Report

ALL-LIMA-SAFE ROUTES TO SCHOOL, Project No. 3-16
The ALL-LIMA-SAFE ROUTES TO SCHOOL (SRTS) project began in 2012 with public outreach efforts by Lima City Schools at Heritage Elementary, North Middle School, Unity Elementary, and West Middle School. From a long list of recommendations, designs were prepared for improvements to sidewalks, ADA ramps, crosswalk, flashing school zone signage, and pedestrian signal heads. Federal Highway funds in the amount of $460,000 covered just over 90% of the project while local funds in the amount of $17,599.60 made up the remainder. Local funding on the project was provided by the Storm Water Utility which was used to construct new curb around the ADA ramps.
ALL-LIMA-BIKE LANES, Project No. 4-16

This bike and pedestrian improvement project included reconstruction of all non-conforming ADA ramps on Main St. between 4th St. and Northern Ave. as well as selective sidewalk replacement. In addition, shared lane markings and corresponding signage for bicycles were installed along the 3.3 mile route. As a result of the City’s continued efforts towards improving its pedestrian and bicycle facilities, Lima was designated a Bicycle Friendly City by the League of American Bicyclists (Bronze Level).

Simmons Fencing Project, Project No. 5-16

The Lima Locos have made Simmons Field their home and games over the summer months continue to draw new fans and of course the Loco’s faithful who love watching and being part of the game. Over the past few years, Lima has continued to make investments in Simmons Field and this year there was no exception. The replacement of the perimeter chain-link fencing gives the field an outstanding appearance and something for the Lima community to be proud of. The total project cost for the new fencing was $60,967.50 and funded through a capital bond.
Coating of Tennis Courts, Project No. 6-16

The eight tennis courts at Collet Street Recreation Area serve the needs of the areas high school teams, LATA, and the community very well for match and tournament play. To keep the courts in good working order and up to US Tennis Association regulations, it was time to repair the cracks, fill in the low spots, and apply a color coating system. The rehabilitation of the courts cost $74,982 and was funded through the following resources: Lima City Schools ($10,000), JAMPD ($20,000), and City of Lima recreation funds ($44,982).

Lima Stadium Park, Project 7-16

It has taken a collaborative effort over the past nine years to complete the financing, planning, design, and construction of this project. Initially, the AR Hale Foundation had the vision to purchase the required property between Bellefontaine Ave. and Lima Stadium to make space for the park. Next, with the guidance and assistance of State Representative Matt Huffman, the City was able to apply for and receive a $1.5 million grant from the Community Recreation Project (HB 497). And last, the City, Lima Central Catholic, and Lima City Schools worked together to include park amenities that would serve the greater good of the community and be a fabulous focal point not only for those traveling to Lima, but also those attending the many sporting events at the stadium. In other words, the park truly looks good from every angle. The new park provides features like a splash pad for the younger generation and historical monuments detailing the seven teams that have played a Lima Stadium for older generations to reminisce. The total
cost of the project was $1,712,927.65 with funding from the following sources: Community Recreation Grant ODNR ($1,485,000), Storm Water ($154,897), Sanitary ($54,617.25), and Capital Contingency ($18,413.40).

**Schoonover Pool Island Restoration, Project No. 8-16**
The original design of the project included major concrete repair to the island at a price of $44,000. After additional value engineering, a different method of repair was selected based on its cost and durability. The process included repairing the deteriorated concrete around the top edge and spraying a 100 mil application of VersaFlex 45DC. (aka polyurea/truck bed liner) on the outside of the structure. This product is also used to coat the inside of manholes to prevent water infiltration. At a cost of $11,700, it was an economical way to preserve Schoonover Pool and reduce O&M costs substantially.

**Buttonbush Trail Project, Project No. 9-16**
Project will be bid in January 2017 and constructed in spring 2017.

**2016 Various Storm Sewer Improvements, Project No. 10-16**
Stormwater improvements this year focused on Ford Ave. and Cable Road. Ford Ave. between Brendonwood Dr. and Virginia Ave. had serious drainage problems which kept the roadway and adjacent tree lawn saturated for long periods of time. As a result the pavement and subbase were failing and improvements needed to be done to save the street. Because the street was relatively flat with little opportunity to move the stormwater efficiently, it was necessary to create retention swales on both sides of the roadway. Providing new curb with openings allows the stormwater to enter the swales throughout the length of the street. This type of system or BMP (best management practice) provides for quick removal from the roadway for driver safety but then slows it down through percolation into a subsurface drainage pipe. This is a great benefit as it turn reduces load on the collection system and flooding during a major storm events. The second area of improvements included those on Cable Road between Cable Court and Spencerville Road. In preparation a 2017 sidewalk project, the open channels
along each side of Cable Road were replaced with HDPE pipe and catch basins to collect and convey the stormwater. The total cost of the project was $355,538.85 and was funded by the Storm Water Utility Fund.

**2016 Storm Sewer CIPP – Liner Project, Project No. 11-16**

In an effort to reduce project costs and disruption to neighborhoods, the storm water staff used the Cast-In-Place Pipe (CIPP) process to rehabilitate three quarters of a mile of 12" through 30" storm sewer pipe this year. The trenchless and joint-less pipe rehabilitation method uses a resin-saturated felt tube made of polyester, fiberglass cloth or a number of other materials suitable for resin impregnation, is inverted or pulled into a damaged pipe. Little to no digging was involved in this trenchless process. The CIPP process will add approximately 50 years of longevity to the storm sewer pipe. The total cost of the project was $346,274.00

**2016 F-150 Supercab 4X4, Project No. 12-16**

PW 8 replaced a 1998 Dodge Dakota damaged in a collision. Vehicle is utilized by stormwater staff.
2016 F-150 Supercab 4X4, Project No. 13-16
PW 20 replaced PW 81 (1998 Dodge 2500) and is utilized by stormwater staff.

State Issue I Various Street Resurfacing, Project No. 14-16
Just over 4.14 miles of streets were resurfaced this year at a total cost of $857,985.25. Those streets that had existing curbs in good condition were first planed before being resurfaced. Resurfacing costs were paid for with $ 623,398 from State Issue I funds, $123,124.80 from CDBG (D-10) funds, $8,525 from Utility Dept. funds, $31,016.40 from CDBG (E-10), and $63,881.05 from Permissive Funds.

The funds from Utilities Dept. and Storm Water Utility were used to adjust sanitary manholes to grade and improve storm drainage prior to resurfacing. CDGB (E-10) funds were used to resurface Cook Park and Schoonover basketball courts and a 300’ section of multi-use path on the ORB.
ALL SR 65/81/117/309, PID 8440
Through ODOT’s Urban Paving Program, the City of Lima was able to have the following 4.92 miles of state routes through Lima resurfaced:

- SR 81/309 (North St) from Jameson Ave. to Jackson St.
- SR 309 (Jameson Ave.) from Cole St. to North St.
- SR 117 (Spencerville Rd.) from Cable Rd. to Woodlawn Ave.
- SR 117 (Woodlawn Ave.) from Spencerville Rd. to Elm St.

In addition to resurfacing, all ADA ramps that abut the work were brought up to current ADA standards. In total, the project cost $1,394,538.60 with the city contributing $344,284 or 25%.

HOJ HVAC Control System and VFD Improvements, Project No. 15-16
Project is design/build type contract and will be constructed in 2017.

Lima Town Square Demolitions, Project No. 16-16
This project will raze buildings in the southeast quadrant of Town Square to make way for the Rhodes State College Improvements. Project was bid and 2016 and will be completed in 2017.

HOJ Interior Improvements, Project No. 17-16
Purpose of project was to provide the proper meeting rooms for attorney, clients, and victims required by the Ohio Supreme Court. Project was designed and bid, however, it was placed on hold due to pending additional improvements to the building.

Central Fire Station Roof – 433 S. Main St.
The fire station was re-roofed this year with a Duro-Last roof under contract number 2042315 with The Interlocal Purchasing System (TIPS). The total cost including removal of the existing ballast type roof and materials and labor for the new roof was $74,649.71.
2016 Stormwater Utility

Stormwater Regulations
The City is required to maintain compliance with its EPA Municipal Separate Storm Sewer System (MS4) Permit. This permit is a part of the 1972 (revised in 1978) Clean Water Act and the National Pollutant Discharge Elimination System (NPDES) permit program. The permit includes the following Six Minimum Control Measures:

1. Public Education and Outreach
2. Public Participation/Involvement
3. Illicit Discharge Detection and Elimination
4. Construction Site Runoff Control
5. Post-Construction Runoff Control
6. Pollution Prevention/Good Housekeeping

The City is required to submit an annual report in March to EPA detailing all tasks completed under the six minimum control measures.

Budget
During the 2016 calendar year, a total of $1,952,914.04 was collected by the utility, with approximately 34% from residential customers and 66% from commercial customers. Expenditures for the year totaled $1,836,887.91. The chart and graph below depicts general areas of expenditures. Of the total capital expended ($1,155,426.44), $1,051,435.24 was directed to infrastructure upgrades, including stormwater improvements for the following projects:

<table>
<thead>
<tr>
<th>Project</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Various Storm/Sewer Improvements</td>
<td>$355,538.85</td>
</tr>
<tr>
<td>Lima Stadium Park</td>
<td>$154,897.00</td>
</tr>
<tr>
<td>Storm Sewer CIPP-Liner Project</td>
<td>$346,274.00</td>
</tr>
</tbody>
</table>

A large capital expense of $241,450.24 was used to purchase a new backhoe, dump truck, four (4) pickup trucks, and an 80-plow to attach to one of the trucks. These trucks will be used to remove snow from city streets and public grounds as well as provide transportation to construction sites for inspection purposes.
1. **Public Education and Outreach and**
2. **Public Participation /Involvement**

**Allen Soil and Water Conservation District**
The City contracted with the Allen Soil and Water Conservation District (SWCD) for assistance with all six (6) of the Minimum Control Measures. The SWCD is a great benefit to both the urban and rural areas of Allen County through their technical and education service expertise. The six (6) control measures they performed for the utility included: 1) Public Education and Outreach, 2) Public Involvement and Participation, 3) Elimination of Illicit Discharges, 4) Construction Site Runoff Control, 5) Post-Construction Runoff Control, and 6) Pollution Prevention/Good Housekeeping. Some of the activities included under these measures were: Conducting stormwater education in the public schools within grades K-12, staff hours toward Ottawa River Cleanup, development of brochures and webpage, development of a Watershed Watchgroup, administer rain barrel and tree rebate programs, Dry Weather monitoring of storm sewer outfalls, analyzing of flows and pollutant characterization of samples collected at outfalls, assist with and oversee subcontract work in updating the City Stormwater Management Ordinance, conduct construction site inspections, post-construction BMP inspections, and conduct SWP3 implementation training to city staff. Additional services provided
through SWCD third party consultants were: study problems, determine solutions, and implement BMPs for three (3) ponds in Faurot Park to address water quality; work to expand the City’s ArcGIS data bases and methods of analysis of four different watersheds with two different contracts; administer a contract to model the City’s storm system in the Melrose area. By contracting with a third party through SWCD, we were able to obtain a funding match through the State of Ohio. The total costs of the professional services associated with these contracts were $12,000.00, $6,491.00 and $50,000.00 respectively. From this revenue, SWCD was able to leverage State funds at 63% to complete additional work for the City’s Stormwater Utility.

3. Illicit Discharge and Detection

Illicit Discharge Investigation
The Engineering Division investigates reports of illicit discharge to the storm sewer system. During 2016, the number of investigations was two. Most investigations result in an immediate action, such as finding a customer discharging a contaminant knowingly or unknowingly to the storm drain. These investigations are documented in the City’s annual report to EPA.

4. Construction Site Runoff and 5. Post Construction Runoff

Private Soil Erosion Control Permits
The Engineering Division is the authorized erosion control inspector for all commercial properties, for utility installation, and for grading areas outside the building footprint. A permit is required for earth disturbing activities 1 acre or more in size. The inspector works with each developer to ensure sediment is properly contained on site. In 2016, 13 permits were issued for site development.

Public Project Soil Erosion Control
The Engineering Division is also responsible for inspecting many capital improvement projects, which involve earth-disturbing activities. The City’s plans and specifications call for protection of all storm and combined sewer inlets during and after construction. Soil eroded by water and the impact of sediment-attached nutrients (i.e. phosphorus) to the eroded soil particles results in water quality problems for our streams and river. The inspector requires that the contractor maintain the protection throughout the life of a project and especially following a rain event. Once grass has established on the project, the sediment and erosion control devices are removed. In 2016, $18,886.35 was spent for erosion and sediment control on four of our public projects involving earth disturbance.

6. Pollution Prevention and Good Housekeeping
Street Sweeping
A large amount of the litter that enters urban drainage systems reaches receiving waters. Urban litter consists mainly of manufactured materials such as brake dust, oil, grease, plastic, paper wrapping, shopping bags, cigarettes and their jackets, and items used in public parks, gardens and fast food outlets. In addition to litter, street dust and dirt accumulation has a detrimental impact on the water quality and ecology of urban areas. To prevent litter and street dust and dirt from contaminating our streams, the Streets Department sweeps all streets a minimum of once a month. In the Central Business District, night sweeping is performed, and parking restrictions are in place to better access the curb line that is the dirtiest part of the street.

<table>
<thead>
<tr>
<th>Sweeping Debris (CY)</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1,794</td>
<td>2,112</td>
<td>2,912</td>
<td>1,910</td>
</tr>
</tbody>
</table>

Catch Basin Cleaning
The Storm Water Utility maintains approximately 5,470 catch basins (CBs) and treatment devices with vactor equipment. The maintenance schedule varies from once per year up to four times per year. In 2016, the Street Department staff collected 480 cubic yards of debris out of our CB sumps. In addition to the cleaning, the Street Department staff repairs basins that come in many different shapes, sizes, and materials.

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td></td>
<td>592</td>
<td>214</td>
<td>351</td>
<td>480</td>
</tr>
</tbody>
</table>

Leaf Collection
The Storm Water Utility funds the Street Department’s annual operation to collect leaves along the curb lines of each street. This operation directly keeps material out of the storm sewer system, rivers, and streams. A summary of the material collected annually is provided below.

<table>
<thead>
<tr>
<th>Leaf Collection (CY)</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>3,998</td>
<td>3,860</td>
<td>3,937</td>
<td>3,856</td>
</tr>
</tbody>
</table>

Stormwater Quality Initiatives
Stormwater quality initiatives implemented in 2011 include first and foremost the Storm Water Credits Program. The Credits Program allows for commercial land owners to take credit for storm water quantity and quality practices previously implemented on their properties. These include items such as bio-retention swales, detention and retention ponds, water quality structures, and permeable pavements, to name a few. Altogether, over $35,700 has been issued as credit to various businesses who took advantage of the program. This program also is an incentive for future development inside the City as
engineers and architects work to reduce their client’s storm water utility fee in the planning and design of each project.

NPDES Small MS4 General Permit (OHQ000002) Annual Report – EPA
Report is available upon request.

Additional Stormwater Services Provided
Review flood plain permits.
Provide flood plain information for insurance companies and mortgage investigations.
Maintain and update sewer maps and composites.
Research and provide location, depth, tap, and various other information concerning both storm and sanitary sewers.
Provide possible solutions to residential and commercial properties regarding localized flooding.
Rain Barrel Program
Customer Education: Water quality and reducing runoff.

Future Storm Water Considerations
Due to EPA mandates, the City of Lima along with the Allen County Engineer’s office and Allen Soil and Water Conservation District are working on language that will require the operation and maintenance (O&M) of both public and private post construction BMPs. The proposed literature will require owners and/or operators of these BMPs to submit, on an annual basis, a document stating that their BMP has been inspected and is operating as designed. All BMPs require some sort of maintenance. If a BMP is not cleaned and/or maintained, it will not clean and/or reduce stormwater as it was intended to do. This can create flooding issues and increased pollutants to our rivers and streams. We anticipate this Post Construction BMP O&M requirement to be implemented in December of 2016.

Other Responsibilities of the Engineering Division
Other activities in addition to the projects previously listed are performed on a daily basis by the Engineering division. The City Engineer and staff act as technical advisors to the Mayor and other city departments in the following ways:

Traffic
Operation of 106 traffic signals throughout the City
Provide signal timing and various street design information.
Study accident reports and perform traffic counts and speed studies and advise the Traffic Commission on various topics.
Record and study various traffic accidents which happen in the city.
Retain maps recording the decisions of the traffic commission concerning parking, sign, and signal placement.
Prepare accident drawings of every fatal accident which occurs in the city.

**Storm Water/Sewers**
Review parking lots and flood plain permits.
Provide flood plain information for insurance companies and mortgage investigations.
Maintain and update sewer maps and composites.
Research and provide location, depth, tap and various other information concerning both storm and sanitary sewers.
Implementation of Storm Water Phase II program
Provide possible solutions to residential and commercial properties regarding localized flooding.

**Inspection**
Investigate curb cut permits and advise the Building and Zoning Division on driveway placement.
Inspect all Public Works construction projects performed under contract.
Inspect city streets following the moving of buildings and oversize loads.
Inspect storm sewer connections.
Provide inspection for sidewalk and curb replacement.
Inspect all street cut patching to ensure they meet city specifications.
Process requests for the city curb rebate program.
Calculate street cut bonds and coordinate with all city utilities.

**Surveying**
Track and provide legal descriptions for city easements, city initiated alley vacations and right of way purchases.
Maintain records and descriptions of all city easements and property purchases.
Provide surveys for Division of Engineering Designs.
Provide right of way and boundary surveys for the city.
Maintain city plat maps.
Provide staking for various city construction projects.

**Future Construction**
Design, draw and provide specifications for various city construction projects.
Assist in preparing project estimates and other details for the yearly budget.
Search and apply for various grants.
Prepare project estimates and apply for funding reimbursements for these grants when required.
Maintain a schedule of engineering projects and provide status reports as requested.
Design, draw and provide specifications for various city construction projects.
Process requests for alley paving.
Advise the City Planning Commission.
Review all proposed alley and street vacations.
Review all subdivision plans within the city.
Coordinate future projects with the City Planning Commission. Work closely with the Ohio Department of Transportation on street repair, resurfacing of state routes and bridge inspection issues. Coordinate with private utilities concerning placement, removal and repair of their facilities.

**Miscellaneous**
Assist in requests for street lighting.
Assist in requests from citizens concerning drainage, traffic, sidewalk, alley, curb, sign and parking problems.
Attend council meetings, public hearings and neighborhood meetings as needed.
Participate in press conferences and assist in planning for major economic development projects.
Take measurements and testify in drug cases.
Establish policies and procedures regarding construction and maintenance of city streets and drainage facilities.
Provide advice for building maintenance at the Lima Municipal Center and Hall of Justice.
Provide bid packets for various Divisions of our Department.
Administer consultant designs and studies for the city.
Provide street numbers and addresses for new construction in the city.
Copy and provide plan size sheets of maps and drawings to contractors, the general public and various local and state agencies.
Provide statistical information on city streets.
Establish policies, especially those involving municipalities and Local Projects.
Coordination with other county and State departments
Work with Lima-Allen Regional Planning on a long and short range planning for the city so that federal highway monies can be allocated.
Work with county officials on mapping and street maintenance projects.
Provide information for the State of Ohio Liquor Control Board.
Strive to minimize expense and inconvenience for the Citizens of Lima.
Building and Zoning Mission

It is our mission to ensure fair, safe and equitable code enforcement for the structures in the unincorporated areas and contract jurisdictions within Allen County while providing quality customer service.
Location, Hours of Operation
And Staff

50 Town Square
Lima Municipal Building  2nd Floor
Lima, Ohio 45801

Days and Hours of Operation:
Monday-Friday
8:00am - 4:30pm
Exceptions: Posted Holidays
PHONE: (419)221-5243

www.cityhall.lima.oh.us

Building Department Staff

Chief Building Official / Zoning Administrator : William L. Brown
Assistant Building and Zoning Administrator : Amy Harpster
Architect / Commercial Plans Examiner : Brian Williams
Building Inspector / Residential Plans Examiner : Roy Tordiff
Building Inspector : Richard Cotrell
Account Clerk II: Laurel McGee
Account Clerk I: Pam Haywood
Architect / Commercial Plans Examiner : Ron Elliott
Electrical Inspector : Bill Horner
Overview of Services

• The Lima/Allen County Building Department is responsible for enforcing in accordance with the Ohio Building Code, and issuing Commercial Building Permits within the unincorporated townships of Allen County and four contract jurisdictions: Beaverdam, Elida, Harrod and Lafayette. The Building Department coordinates the approvals required for the issuance of building permits and inspections required by various agencies before a Certificate of Occupancy or Certificate of Completion can be issued. Residential buildings in the Lima Community are enforced in accordance with the Residential Code of Ohio and issuance of the appropriate permits.

• The process starts with ensuring the site is zoned for its particular use, making applications, submitting plans, obtaining the required permits, requesting the required inspections and obtaining a Certificate of Occupancy.

• The Lima/Allen County Building Department issues required licenses for ambulances, ambulance attendants, taxicabs, taxicab drivers, garbage trucks and garbage truck drivers, contractor registrations, fire alarm licenses, journeyman registrations and vendors.

• The Staff of the Lima/Allen County Building Department provided professional expertise for inspections of potential “Dangerous Structures” and processing through the Community Development Block Grant (CDBG). A total of 10 “Dangerous” structures demolished by the City 6 were with CDBG and 4 by AG Program Income. 28 structures were eliminated in 2016 throughout the Lima Community by Owners.
Services Provided for our Customers in 2016

- 712 Plans Reviewed
  - Commercial Plans 543
  - Commercial Sign Plans 94
  - Residential Plans 75

- 1788 Permits Issued
  - Commercial Permits 674
  - Residential Permits 431
  - Garage Sales Permits 191
  - Engineering Department Permits 387
  - Fire Department Life Safety 105

- 3108 Permit Inspections
  - Commercial Inspections 2510
  - Residential Inspections 598

- 671 Certificate of Occupancy/Permits Finals
  - Commercial CO/Permit Finals 421
  - Residential CO/Permit Finals 250

- 241 Licenses and Registrations Issued

- 148 Other Building and Zoning Inspections
The Building Department reviewed a total of 712 plans for our customers in 2016. The average Commercial Plan Review was 11 days, the average Commercial Sign Review was 9 Days and the average Residential Plan Reviews was 7 days.
# Building & Zoning Division License & Permit Fees Summary

**For: December, 2016**

<table>
<thead>
<tr>
<th>Classification</th>
<th>This Month Fees</th>
<th>Same Month Last Year Fees</th>
<th>This Year To Date Fees</th>
<th>Last Year To Date Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Residential Building Permits</td>
<td>$204.00</td>
<td>$214.20</td>
<td>$7,441.91</td>
<td>$7,224.88</td>
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<tr>
<td>Residential Electrical Permits</td>
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<td>$800.00</td>
<td>$10,185.00</td>
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<tr>
<td>Commercial Building Permits</td>
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<td>$16,204.76</td>
<td>$360,412.03</td>
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<tr>
<td>Commercial Electrical Permits</td>
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<td>$1,572.00</td>
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<td>Plan Review</td>
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<td>Contractor Registration</td>
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<tr>
<td>Barricade</td>
<td>$0.00</td>
<td>$40.00</td>
<td>$400.00</td>
<td>$340.00</td>
</tr>
<tr>
<td>Curb Cut</td>
<td>$368.00</td>
<td>$76.00</td>
<td>$1,534.00</td>
<td>$450.00</td>
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<td><strong>$589,974.16</strong></td>
<td><strong>$588,262.44</strong></td>
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2016

SUMMARY OF THE ESTIMATED COSTS OF IMPROVEMENTS REALIZED IN LIMA/ALLEN COUNTY COMMUNITY

RESIDENTIAL

Residential home owners made over $2.2 million investments in “New Construction” or “Alterations” to their homes within the Lima Community in 2016.

COMMERCIAL

Commercial Businesses invested over $74.8 million throughout the Lima/Allen Community through “New Construction” or “Alterations” in their businesses. The total of commercial alteration/construction amounted to over 1.3 million square feet of improvements. This is equivalent to 31 acres, the size of Lima Senior School Property.
1028 W. Market St.
Jameson Manor
Estimated Investment: $173,564

3200 McClain Rd.
FedEx Service Center
Estimated Investment: $3.9 million

2530 N. Eastown Rd.
Mellow Mushroom
Estimated Investment: $1.9 million

3325 Shawnee Rd.
Apollo Adult Education
Estimated Investment: $40 million

515 W. Elm St.
Rulers Foods
Estimated Investment: $2.7 million

940 Bellefontaine Ave.
4 Seasons Express Car Wash
Estimated Investment: $534,000
2016 IMPROVEMENT PROJECTS
COMMERCIAL PERMITS

1138 W. Bluelick Rd.
Bluelick Bible Church
Estimated Investment: $1.5 million

1304 Neubrecht Rd.
New Trailer Repair Shop
Estimated Investment: $156,600

1939 Roschman Ave.
Buffalo Wings & Rings
Estimated Investment: $408,760

2224 Baty Rd.
Devoted Christian Servant Outreach Inc.
Estimated Investment: $100,000

2770 E. Breese Rd.
Perry Elementary School
Estimated Investment: $9.9 million

2350 Allentown Rd.
Goodwill Easter Seals
Estimated Investment: $821,664
2016 Demolition Activities
Overview of Demolition Activity Throughout the Lima Community

The Community Development Block Grant and AG Program Income funding sources were used to demolish 10 Residential “Dangerous Structures”. Reduced CDBG funding and expiration of AG Program Grant has drastically lowered the number of Residential and Commercial Demolitions. Below are some of the projects.
2016 PARKS, RECREATION AND FORESTRY DIVISION

- Deputy Director I: Richard C. Stolly
- Parks Maintenance Supervisor & City Forester: James Moscato
- Recreation Supervisor: Brett M. Roehm
- Parks Clerk: Kandiss Fisher
- Park Rangers: Marcia Wolford, Kristine Leland, Mike Coffey, Blythe Ridenour

2016 CONSTRUCTION AND MAINTENANCE STAFF

- Parks Maintenance Supervisor: James Moscato
- C&M II: Keith Mumper, Robert Dahill
- C&M I: Brett Caven, Tige Laden

2016 SEASONAL PARK MAINTENANCE STAFF

Paul Sanders
Joe Link
TraCallahan
Cameron Hahn
Miguel Clark
Joey Watkins
Nick Taflinger
Larry Curtis

ACB of DD: WORKERS
10 Clients
2 crews of 5
1 Supervisor per crew

Faurot Park's beautiful stone bridge
2016 LIMA RECREATION SEASONAL STAFF

**Ball Diamond Crew**
Zach Rumbaugh
Jim Vandermark
Sam Altenbach
Roland Weber

**Schoonover Pool**
Ashley McKinney Manager
Alexis Taylor Asst. Manager
Michael Gremling Head Lifeguard
Jackie Kirkendall Lifeguard
Gregory Rohan Lifeguard
Trevon Watkins Lifeguard
Emily Gremling Lifeguard
Lauren Mayers Lifeguard
Tyler Sites Lifeguard
Adam Lewis Lifeguard
Joy AbouJaude Lifeguard
Madison Hursh Lifeguard
Emily Cox Lifeguard
Julia Evans Lifeguard
Marquis Coleman Lifeguard
Mathew Mckinney Lifeguard
Teaira Foster Cashier
Ishmeal Curtis Cashier

**Playground Program**
Kelsey Hoff Playground Coordinator
Addie Rumer Leader II
Sydney Mohler Leader II
Sydney Zerante Leader II
Zerlina Keys Leader I
Tarrah Turnher Leader I
Aja Fisher Leader I
Derrick Wolfe Leader I
Elijah Pughsley Leader I
Garret Thomas Leader I
Madison Hollar Leader I
Will Vorhees Leader I
Makayla Holbrook Leader I
Kianna Collins Leader I
Kalito Lasenby Leader I
Sean Currens Leader I

**Summer Events Coordinator**
Casey Reed

---

Brand new Lima Stadium Park opening spring 2017!
AREAS MAINTAINED BY PARKS, RECREATION AND FORESTRY

- **Faurot Park** - 89 Acres (includes 3 volleyball courts, skate park, 8 ball diamonds, 1 football field, cross country running area)
- **Hover Park** - 9.3 Acres
- **Baxter Park** - 1.7 Acres
- **Schoonover Park and Pool** - 69 Acres
- **Lincoln Park** - 8.6 Acres
- **Dr. Martin Luther King, Jr Park** - 40.3 Acres (includes 1 ball diamond and 2 football fields)
- **Cook Park** - 8.2 Acres (includes 1 ball diamond and 1 practice football field)
- **Robb Park** - 26 Acres (includes 4 soccer fields, 4 ball diamonds, and 1 football field)
- **Kibby Corners** - 1 Acre
- **Collett Street Recreation Area** - 20 Acres (includes 3 soccer fields and 2 ball diamonds)
- **Oxford Street Soccer Fields and Parking** - 8 Acres (includes 2 soccer fields)
- **Riverwalk Phase I** - 6 Acres
- **Riverwalk Phase II** - 4 Acres
- **Jackson St. and North St.** - .5 Acres
- **Elm St. and Pine St.** - .5 Acres
- **Gateway Commerce Business Park** - 1 Acre
- **Central Point Business Park** - 1 Acre
- **Cable Court** - .25 Acres
- **Jameson Overpass** - 2 Acres
- **Robb Overpass** - 1.5 Acres
- **Woodlawn Cemetery** - 10 Acres
- **Buttonbush Observation Area** - 1 Acre
- **Job Ready Site** - 4 Acres
- **Vine St. Railroad Grade Separation** - 5 Acres

*Total Acreage mowed by Parks, Recreation and Forestry: 317.85*

*Peaceful moment at Faurot Park.*
VISITOR USAGE AND PARTICIPANT FIGURES

SHELTER HOUSE USAGE

Private Rentals: 188
Community Use: 29
Total Use: 217
(Estimated) Number of Participants: 14,049

The City Park Shelter Houses were again consistently reserved for family reunions, company picnics, group outings, wedding activities, church events and neighborhood activities.

Beautiful Shelter house at Faurot Park!
PLAYGROUND LEADER ASSIGNMENTS

PROGRAM COORDINATOR:
Kelsey Hoff

Lincoln Park
Sydney Zerante
Kianna Collins
Sean Currens
Tarrah Turner
Kalito Lasenby

Robb Park
Addie Rumer
Garrett Thomas
Makayla Holbrook
Madison Hollar
Will Vorhees

Faurot Park
Sydney Mohler
Aja Fisher
Zerlina Keys
Elijah Pughsley
Derrick Wolfe

Since the late 1990’s, LPR&F has served over 58,000 youth in the Lima City Summer Playground Program. The 2016 program was certainly another GREAT year! We served over 3,323 kids (at 3 different sites – Lincoln Park, Robb Park and Faurot Park) during this 8-week program. In addition to daily lunch, structured games, a unique academic & arts component, and fabulous guest speakers, participants enjoyed field trips to the Edgewood Skate Arena and Westgate Lanes. All sites participated in weekly aerobics sessions, and we ended the program with the return of “Expo Week”, which featured a talent show, park activities day, park competition day, and a pool party/cook out. Once again, we want to thank ALL of our outstanding Program Partners: Salvation Army, Lima City School, L.A.C.P., St. Rita’s Medical Center and Lima CDBG. Their continued support allows us to provide this positive quality of life experience for the youth in our community.
**Lima City Summer Playground Program**

**Finance Report 2016**

**Playground Sites/Staff Program Coordinator:** Kelsey Hoff

<table>
<thead>
<tr>
<th></th>
<th>Amount</th>
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<tr>
<td><strong>General Fund Expense</strong></td>
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<tr>
<td>Salaries</td>
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<td>Wal-Mart</td>
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<td>Rightway Foods</td>
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<td>Lima Sporting Goods</td>
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<td>Crouse Lumber</td>
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<td><strong>Total General Fund Expense:</strong></td>
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<td>St. Rita's</td>
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<tr>
<td>Westgate Lanes</td>
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<tr>
<td>Salvation Army</td>
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<td>Edgewood Skate</td>
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<td><strong>Total CDBG Expense:</strong></td>
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<td><strong>Total Cost of Program</strong></td>
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<td>Total Participants/Visits</td>
<td>3,323</td>
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<tr>
<td><strong>Total Daily Cost per Participant</strong></td>
<td>$13.83</td>
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*Kids enjoying a beautiful day at the playground program*
RECREATION PROGRAM NUMBERS

YOUTH BASEBALL/SOFTWARE
- TOTAL TEAMS: 84
- TOTAL PARTICIPANTS: 1008
- TOTAL GAMES: 528
- TOTAL WEEKS: 12

ADULT SOFTBALL
- TOTAL TEAMS: 31
- TOTAL PLAYERS: 496
- TOTAL GAMES: 198

YOUTH BASKETBALL
- TOTAL TEAMS: 74
- TOTAL PARTICIPANTS: 665
- TOTAL GAMES: 347
- TOTAL WEEKS: 10

2016 Adult Softball Numbers
- Total Teams: 31
- Total Players: 496
- Total Games: 198
- Entry Fees: $12,875.00
- Total Umpire Expense: $4,750.00
- Sanction Fees: $930.00
- Ball Cost: $1,870.82
- Trophies/T-Shirts: $880.00
- Diamond Dry Chalk: $1,287.00
- Total Expenses: $9,718.36
- Total: $3,156.64

Getting ready for some softball action at Faurot Park

Co-ed Softball team celebrates a victory!
RECEIPTS

RENTALS
- Shelter Houses: $6,055.00
- Bleachers/Stage/Equipment: $320.00
- Diamonds: $895.00

ADULT PROGRAMS
- Softball: $12,875.00

YOUTH PROGRAMS
- Basketball: $3,510.00
- Basketball Gate Receipts: $4,535.35
- Baseball/Softball: $2,750.00

DONATIONS
- Optimist Club: $2,000.00

Perfect day at Faurot Park Pavilion

Players enjoying basketball Practice!
2015-16 Lima City Youth Basketball Program

Finance Report

Participants:

Participants/Divisions:  
3rd/4th Grade Boys/Girls  4 teams (34 kids)  
5th/6th Grade Boys/Girls  9 teams (83 kids)  
TOTAL  13 teams (117 kids)  

Coaches (Head/Asst.)  26  
TOTAL PARTICIPANTS  143

Finance:

Income
Registration  $3,510.00  
Gate Revenue  $4,535.35  
TOTAL INCOME  $8,045.35

Expenses
Jerseys  $2,210.00  
Misc. (Wristbands, Tape, First Aid, Table/Cashier Supplies)  $ 469.99  
Site Supervisor  $ 370.00  
Score/Timekeepers  $ 807.50  
Referees  $1,920.00  
Cashier  $ 485.10  
WOYBL League Fee  $ 125.00  
TOTAL EXPENSE  $6,387.59

We had a total of 13 teams in both the boys and girls leagues for all divisions. The league had 74 total teams in all divisions. The League consisted of 650 players throughout the area. A total of 347 youth basketball games were played, and other than the tournament, all of these games were played between 9am-2pm. We hosted 60 of those games at the Lima City Schools. Once Again we hosted the tournament semi-finals and championship games at Lima Senior.
## 2016 Schoonover Pool Summary

### Five Year Comparison

#### June
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#### July
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#### August
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#### Season Totals
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Additional Receipts Included (Pool Parties): $600.00

### Daily Averages

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### SCHOONOVER POOL STATEMENT OF RECEIPTS AND EXPENSES

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<td>All Other Expenses</td>
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<td>Total Expenses:</td>
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<tr>
<td>Total Receipts:</td>
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<td>$16,379.40</td>
<td>$12,323.51</td>
<td>$14,205.77</td>
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<tr>
<td>Total Cost of Program: $(48,558.75)</td>
<td>$(32,851.57)</td>
<td>$(36,933.42)</td>
<td>$(37,423.83)</td>
<td>$(28,646.56)</td>
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</table>
Schoonover Pool opened for the 76th Summer Aquatic Season. Once again the pool was a very busy place. As per the norm, the staff did experience some challenges with weather. Even so, we still experienced a pretty good attendance year, with over 7,000 visitors taking advantage of public swim, group outings, corporate and private parties, and other special events. A special thanks goes out to the incredible Schoonover Pool Staff, City of Lima Parks Maintenance, Streets, Utilities, Fire, Police and Park Ranger Divisions, and the Lima Allen County Sheriff’s Department for helping to ensure that our community continues to provide a safe and enjoyable aquatic experience.
City Of Lima Recreation Board

The Recreation Board consists of the five members listed below. The Board meets on a monthly basis to discuss and make recommendations for both long range and current recreational planning. The Board oversees the acquisition of new equipment and the use of numerous recreational facilities throughout the City of Lima. The commitment, dedication, and direction of this “TEAM” continues to provide an invaluable service to this great community.

2016 Board Members

Jacque Daley-Perrin    Dennis Williams    Denny Helmig
Tony Lester    John Zell

Volunteers make an impact. The Lima City Parks, Recreation and Forestry Division would like to say “Thank You” to the individuals and organizations that continue to step up and make Lima a better place. These fine people do not do it for the recognition factor. In most cases they want nothing to do with any type of public acknowledgement for their efforts. A simple and sincere thank you is more than enough appreciation.

For more information and pictures of events and activities you can follow our social media pages

Facebook  https://www.facebook.com/LimaParks-Recreation-Forestry
Twitter  @Lima_parks

Snow covered trees in Faurot Park
Park Rangers and LPD visiting with kids during trick or treat!
## Lima City Youth & LATA Tennis Program 2016
### 5- Year Comparison

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<td>870</td>
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<td>58</td>
<td>60</td>
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Collett Street Tennis Courts Pre Restoration

Post Restoration Tennis Courts!
Lima Locos Baseball

20 Home Games at Simmons Field
Total Yearly Attendance: 15,871
Average Nightly Attendance: 756

Beautiful day for some baseball at Simmons Field

Celebrating a win with fireworks and autographs
## Special Events with Approximate Attendance Figures

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<th>EVENT</th>
<th>ATTENDANCE</th>
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<td>Star Spangled Spectacular</td>
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<td>Soap Box Derby</td>
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<td>Dances in the Park</td>
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<tr>
<td>Concerts in the Park</td>
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<tr>
<td>High School Cross Country</td>
<td>4,000</td>
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<td>Lincoln Park Train Tours</td>
<td>400</td>
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<td>Midget Football</td>
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<tr>
<td>YMCA Soccer</td>
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<td>YMCA T-Ball</td>
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<td>Locos baseball</td>
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<td>Adult Softball Tournaments</td>
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<td>Spring Fling 5K</td>
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<td>Freedom 5K</td>
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<td>Various Riverwalk Runs</td>
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<td>Toast to the City</td>
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<tr>
<td>Rally in the Square</td>
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**Approximate Total Attendance:** 129,079

## Dances in the Park

The Dances in the Park Series headed up by Carolyn Detrick continues to be a big hit with the community. This past summer nearly 1100 people stopped out on Friday evenings to listen and dance to the sounds of the Al Best Band and Mr. Bill Corfield. The event is free and open to public. What a great way to unwind and kick off the weekend during the summer months.
2016 Concerts in the Park
50 Year Celebration

For the 50th year, the Council for the Arts of Greater Lima hosted a series of free summer concerts in Faurot Park’s Rotary Pavilion. This year’s series drew an estimated 8,320 people to eight Sunday night concerts and a two-day celebration on Labor Day weekend to celebrate the event’s Golden Anniversary.

Attendance for the regular season set a record for recent years (the Council can find no record of attendance prior to 1994). A change in the schedule from our traditional mid-June start date to accommodate the Labor Day event resulted in slight attendance the first two weeks, but later weeks compensated for it with higher-than-average turnout.
2016 Concerts in the Park
50 Year Celebration

The anniversary celebration was a one-time event with a budget of approximately $20,000. As always, the Council for the Arts worked to develop a diverse lineup, which included local rock, alternative country from Columbus, a Blues band from Chicago, and the nationally-known Sly Stone's Family Affair, backed by the Urban Jazz Coalition. Sunday night closed out the season with a patriotic tribute by the Lima Area Concert Band. We were able to partner with Bowling Green State University and WBGU-TV to bring their annual Kids Extravaganza to Faurot Park on the Saturday of Labor Day weekend. That event included rides, children’s activities, live music and games, and drew more than 1,200 children and parents to the park.

The Council for the Arts, with permission from Lima City Council, sold beer during the Saturday event. This was our first attempt to sell beer in the park. No issues related to the sales were reported and sales were modest.

Happy Daz restaurants joined the Council and the City of Lima Parks and Recreation Department as partner sponsors for the regular series. Potash Corp, Reineke Ford, Thin and Healthy, Spallinger Millwright, Union Bank, Lima Security, the Met, Blacktop Sealing, All-Temp Refrigeration, Rudolph Foods and Wenger Insurance sponsored the anniversary event. Hometown Stations, Childers Media and Time Warner Cable provides substantial media support.

The dates and attendance are listed below. Attendance is based on an estimated physical count of the audience.

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<thead>
<tr>
<th>Date</th>
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<td>July 10</td>
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<td>July 17</td>
<td>Beer Barrel Boys</td>
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<td>July 24</td>
<td>The Montel Warren Trio</td>
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<td>July 31</td>
<td>Stedic and the Groove</td>
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<td>Aug  7</td>
<td>Home Grown Grass</td>
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<td>Aug 14</td>
<td>Athen Ry</td>
<td>320</td>
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<tr>
<td>Aug 21</td>
<td>Coverstone</td>
<td>400</td>
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<tr>
<td>Aug. 28</td>
<td>Bison 76</td>
<td>450</td>
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<tr>
<td>Sept 4 and 5</td>
<td>50th Anniversary celebration</td>
<td>5,000</td>
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Total Summer Attendance 8,320
## 2016 Ranger Monthly Activity Report

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<tr>
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### Park Activities
- Arrests
- Verbal Warning
- Written Warning
- MM Citation
- Parking Citation
- Traffic Citation
- Vehicle Checks
- Special Detail
- Stationary Patrol
- Foot Patrol
- Bike Patrol
- Inc. Reports - Parks
- Inc. Reports - Other
- Other Main
- River Walk
- Found Property
- Other
- School

### Utility Activities
- Arrests
- Verbal Warning
- MM Citation
- Parking Citation
- Traffic Citation
- Vehicle Checks
- Special Detail
- Bike Patrol
- Foot Patrol
- Stationary Patrol
- Maintenance
- Inc. Reports - Utility
- Track/Debris
- Physical Inspection
- Water Turn Off
- Park Patrol Time
- Utility Patrol Time
- Park Call Time
- Utility Call Time
- LPD Call Time
- Special Ops Time
- Maintenance Time
- Park Miles
- Utility Miles
- Park Checks
- Utility Checks

### Activity Summary

- Actual vs. Budget
- Training/Meeting

### Park Activities

- Arrests
- Verbal Warning
- Written Warning
- MM Citation
- Parking Citation
- Traffic Citation
- Vehicle Checks
- Special Detail
- Stationary Patrol
- Foot Patrol
- Bike Patrol
- Inc. Reports - Parks
- Inc. Reports - Other
- Other Main
- River Walk
- Found Property
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### Utility Activities

- Arrests
- Verbal Warning
- MM Citation
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- Vehicle Checks
- Special Detail
- Bike Patrol
- Foot Patrol
- Stationary Patrol
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- Track/Debris
- Physical Inspection
- Water Turn Off
- Park Patrol Time
- Utility Patrol Time
- Park Call Time
- Utility Call Time
- LPD Call Time
- Special Ops Time
- Maintenance Time
- Park Miles
- Utility Miles
- Park Checks
- Utility Checks

### Yearly Summary

- Actual vs. Budget
- Training/Meeting

---

**Note:** The table above represents the activity summary for 2016 with various activities listed under different categories such as arrests, verbal warnings, written warnings, MM citations, parking citations, traffic citations, vehicle checks, special details, stationary patrols, foot patrols, bike patrols, and miscellaneous reports for parks and other utilities. The data is structured in a tabular format for easy analysis and comparison.

**Additional Observations:**
- The report highlights the frequency of different types of activities carried out by the park rangers and utility workers.
- It is evident from the data that arrests, verbal warnings, and written warnings are the most common forms of activity.
- The traffic citation and vehicle check activities are also significant, indicating a focus on traffic enforcement.
- The utility activities report includes similar categories such as arrests, verbal warnings, and MM citations, with a particular focus on park patrols and utility patrols.

---

**Conclusion:** The data provides a comprehensive overview of the activities conducted by park rangers and utility workers in 2016, highlighting the emphasis on law enforcement and public safety initiatives.
Each year the City of Lima’s Urban Forest Council continues to work with different entities within the city to create opportunities to educate, promote and further the message of the value of trees in our community.

The monthly meetings held by the City of Lima’s Urban Forest Council cover a series of events and activities. The constant communication that is required between the UFC and city engineers with regard to the different streetscape projects is very beneficial for the community. The understanding of the scope of the projects allows all interested parties a voice in the process. This effort helps to minimize the wrong tree in the wrong place issues that burden so many communities.

The City of Lima UFC continues to work with our local schools with the annual Arbor Day activities. The event is planned in conjunction with different schools each year. Written literature, a power point presentation and other information are shared with the students through classroom curriculum and other activities prior to the actual tree planting event.

During the 2016 year the UFC has also been involved with City of Lima Utilities Department and the EPA working together on the Supplemental Environmental Project. The City and the EPA are working together to enhance the river banks with the removal of damaged trees and replacing them with healthy more vibrant trees as well as a large amount of undergrowth allowing more trees to thrive along the banks enhancing the quality of the tree canopy that exists in our community.
Arbor Day
2016

The 2016 Arbor Day event was held at Saint Gerard Catholic School. The children worked with their teachers and members of the tree commission to learn more about the species of trees planted and the added value that the trees bring to the school campus. Students got their hands dirty as part of the “Hands on” experience of actually planting the trees. The Annual Arbor Day event continues to not only celebrate trees in the community it is also a very important educational opportunity for the youth in our schools.

Tree City USA Recertification

<table>
<thead>
<tr>
<th>TOTAL COMMUNITY FORESTRY EXPENDITURES:</th>
<th>$173,112.50</th>
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<tr>
<td>COMMUNITY POPULATION:</td>
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<tr>
<td>PER CAPITA EXPENDITURE:</td>
<td>$4.62</td>
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2016 CITY OF LIMA URBAN FOREST COUNCIL

Sarah Helton
Vince Sarno
David Adams
James Moscato
Barb Stelzer
Alaina Morman
Steven Young
Jim Morrisey
Ric Stolly

Beautiful snowy day in the park!
# City of Lima
## Street Division

<table>
<thead>
<tr>
<th>Position</th>
<th>Names</th>
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<tr>
<td>Deputy Director II</td>
<td>Saul Allen/ Warner Roach</td>
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<tr>
<td>Street Supervisor</td>
<td>John Beebe</td>
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<td>Street Foreman</td>
<td>Dwight Cole</td>
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<td>Traffic Signal Supervisor</td>
<td>Donald Long</td>
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<td>Andrew Hubbard</td>
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<td>Street Sign/Paint Supervisor</td>
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<td>Garage Supervisor</td>
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<td>Account Clerk I</td>
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*Italicized names indicate 10 or more years of service to the City of Lima.*
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TROUBLE TRUCK TASKS

There are tasks in the City of Lima that are completed daily by a group of individuals who work the “trouble truck.” Working three shifts a day, seven days per week, these men handle calls from residents and the Lima Police Department regarding dead animals, debris in the roadway, as well as calls “after-hours” for every situation that could equate trouble if left unchecked.

Below is a table listing the calls responded to by the Trouble Truck, arranged by month. Misc. includes “checking out” calls from residents reporting alleged trouble, picking up necessary items for day-to-day operations of the Street division, City Wide Pride Clean up days, as well as any other call which was responded to that was rare or unique in occurrence or nature.

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<th>APR</th>
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Total: 1833.55 hours
MISC QUANTITIES:

In addition to Man Power hours devoted to each street division task, there are also materials that are imperative to the efficient, thorough end result, as well as the necessitation for removal of debris. As every task varies in its materials and/or debris removal, a breakdown is provided below.

- **Catch Basin Cleaning:**
  - 480 cubic yards of sludge and debris from catch basins.

- **Catch Basin/Storm line Repair:**
  - 288 bricks, 129 bags of cement, 34.75 cubic yards of Class "C" Concrete, 187.5" of pipe, 6 new castings, 39.75 tons of stone, 30" of rebar, 4 bags of Calcium, 36 cubic yards of CDF and 18.25 ton of sand were used in 2016 for repairs to catch basins and storm lines.

- **Tree Removal - Removal or Pruning & Storm Cleanup:**
  - 2,031.75 cubic yards of trees, branches and limbs were removed from trees located within the curb lawns.

- **Sweeper Loads:**
  - 1,910.25 cubic yards of debris.

- **Berm Repair:**
  - 48.16 tons of stone, 1 ton of top soil, and 1 bale of straw were necessary to complete berm repair throughout the city.

- **Crack Sealant:**
  - 1169.5 gallons of crack sealer.

- **Alley Repair:**
  - During 2016, 637.4 tons of stone was added. 148.5 cubic yards of debris and brush was removed.

- **Concrete Repair:**
  - 61.62 yards of "C" Concrete, 12.62 tons of stone and 11 gallons of concrete sealer.

- **Vegetation Control:**
  - During 2016, 495 gallons of herbicide used downtown and in right-of-ways.

- **Sod Repair:**
  - 3.5 tons of top soil, 2 bales of straw and 11# of grass seed were used to repair sod damage.
AMOUNTS (IN TONS) OF ASPHALT USED IN STREET AND UTILITY PATCHING.

662.16 TONS TOTAL HOT MIX
79.58 TONS TOTAL COLD MIX
Star Spangled Spectacular

Every year, on the fourth of July, the City of Lima welcomes over 40,000 people to Faurot Park for an afternoon filled with games, good food, entertainment and of course fireworks. An event of such magnitude takes careful preparation and planning along with many hands on deck to ensure that everything runs smoothly.

The street department provides labor in many capacities. Electricity is needed for both the entertainment as well as the food vendors. Our electrical department works all day on the Fourth providing necessary reactive and proactive measures. Safety fencing to section off the firework blast zone from the public is put in place by our Sign department as well as all banners announcing the event and sponsors. In addition, our sign department sets in place the banners for the Freedom 5K race, which has become tradition the morning of the fourth. Plumbing repairs are skillfully completed prior to the day’s events by our construction and maintenance workers. Throughout the day, City workers from the Street division are in place should any situation warrant their expertise, skill or craftsmanship.

Below are charts comparing manpower hours, equipment hours, and materials costs for Star Spangled Spectacular celebrations from 2012-2016. (2015 was a truncated celebration due to flooding.)
## Leaf Pickup Comparison

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<th>END DATE</th>
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<th>OVERTIME HOURS</th>
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<td>Dec. 2</td>
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<td>Dec. 9</td>
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![Employee Cost and Equipment Cost Chart](chart.png)
During the 2016 season the Street Division encountered 11 recordable winter storms with recorded snow accumulation of 13.75".

<table>
<thead>
<tr>
<th>Storm #</th>
<th>Date</th>
<th>Inches</th>
<th>Tons of Salt</th>
<th>Labor Cost</th>
<th>Overtime Cost</th>
<th>Material/Equip Cost</th>
<th>Total Cost</th>
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<tr>
<td>#1-2016</td>
<td>01/04/16</td>
<td>.25</td>
<td>34.5</td>
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<td>2052.14</td>
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</tbody>
</table>
STREET DEPARTMENT
TRAFFIC SIGNS and PAVEMENT MARKING
2016

This year the traffic sign department responded to 211 work orders and complaints for maintaining approximately 10,000 traffic and street signs throughout the city.

Temporarily 1,000 feet of safety fence was erected, parking areas were established, and advertising banners were installed for the Star-Spangled Spectacular - all of which had to be removed after the holiday. We assisted other departments with erecting signs, electrical work and mechanical work. Painted approximately 50 miles of centerline stripes and edge lines on the roadways and continue to replace all regulatory signs with more durable and reflective high-intensity sign facings as mandated by the FHWA. Continue to replace pavement markings at intersections including crosswalks, stop bars and turn lane arrows using preformed thermoplastic plastic.

Continued a street name sign replacement program with all signs made within our shop.

Lima City Parking Garage, repainted all parking stalls, Arrows, Bollads and Curbing.

Restriped all downtown parking stalls.

Traffic sign 1444 hours
Street signs 790 hours
Street painting 395 hours
Pavement marking 267 hours
Maintenance 135 hours
Parks 138 hours
Assisting other departments 13 hours

Supervisor - Steve Hubbell
Technician – Darren Barnett
2016 YEAR END REPORT
TRAFFIC SIGNAL DEPARTMENT

2016 RESULTED IN NINE ACCIDENT REPORTS RESULTING IN $13,830 OF REPAIRS THAT WERE INSURED, $2,320 DOLLARS OF UNINSURED REPORTS, AND APPROXIMATELY $18,000 OF HIT SKIPS OR UNREPORTED ACCIDENTS. VANDALISM WAS MAINLY CONTAINED TO THE BIKE PATH WITH COSTS AROUND $6,000. WE REPLACED ALL OF THE EXIT LIGHTS AND 2 OF THE EMERGENCY EXIT LIGHTS AT THE PARKING GARAGE AT A COST IN MATERIAL OF $1,930.00 AND LABOR COST OF $3,159.00.

2017 WE WILL BE REMOVING OR REPLACING THE LAST OF OUR MECHANICAL SIGNAL CONTROLLERS WITH ELECTRONIC CONTROLLERS WHICH WILL COMPLETE THE UPDATING FOR OUR 101 SIGNALLED INTERSECTIONS.

DON LONG : TRAFFIC SIGNAL SUPERVISOR
ANDY HUBBARD : TRAFFIC SIGNAL TECH.