



# CITY OF LIMA, OHIO

*David J. Berger, Mayor*

50 Town Square Lima, Ohio 45801-4900 419/228-5462 Fax 419/221-5257

**TO:** Ohio EPA  
Division of Surface Water  
Storm Water Program-Small MS4  
PO Box 1049  
Columbus, Ohio 43216-1049

**Date:** April 2, 2013

**FROM:** Joe Gearing  
City of Lima  
50 Town Sq.  
Lima, Ohio 45801

**Re: NPDES Small MS4  
Annual Reporting Form**

**WE ARE SENDING YOU:**  Attached  Under Separate Cover via \_\_\_\_\_

Shop Drawings  Prints  Plans  Specifications

Other

COPIES	NO. OF PAGES	DESCRIPTION
1	-	NPDES Small MS4 General Permit (OHQ000002) Annual Reporting Form

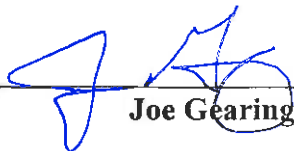
**THESE ARE TRANSMITTED as checked below:**

- |   |   |
|---|---|
| <input type="checkbox"/> For your approval        | <input type="checkbox"/> Approved as submitted    |
| <input checked="" type="checkbox"/> For your use  | <input type="checkbox"/> Approved as noted        |
| <input type="checkbox"/> As requested             | <input type="checkbox"/> Returned for corrections |
| <input type="checkbox"/> For review and comment   | <input type="checkbox"/> Complete and return      |
| <input checked="" type="checkbox"/> For your file |   |

**REMARKS:**

If you have any questions or require any additional information, please feel free to contact me at 419-998-5521 or email me at [joe.gearing@cityhall.lima.oh.us](mailto:joe.gearing@cityhall.lima.oh.us). Thanks!

**SIGNED:**

  
Joe Gearing

**COPY:** File

Kirk Niemeyer  
Howard Elstro  
Lynette Hablitzel, NW Office



# NPDES Small MS4 General Permit (OHQ000002) Annual Reporting Form

27 Instructions for completing this form:

- OHQ000002 requires that this form be used when submitting annual reports. You may request approval to use your own reporting format.
- Annual Reports are due annually on or before April 1<sup>st</sup>.
- Complete the form and sign and date the certification statement below.
- If more space is needed than is provided, identify within the provided space that Attachment A, B, C, etc. has been attached.
- If an item of the form is not applicable for your program (such as street sweeping), fill in N/A in the space provided.
- Don't include attachments such as brochures, newspaper clips, sign-in sheets, etc. related to your program with this form. You only need to summarize these within this report. These records must be filed and will be needed during program audits.
- When complete, submit this Annual Report form to the following address:  
Ohio Environmental Protection Agency  
Division of Surface Water  
Storm Water Program – Small MS4  
P.O. Box 1049  
Columbus, Ohio 43216-1049

Small MS4 Annual Report for Year: 2012		
Ohio EPA Facility Permit Number: 2GQ00021*AG		
Name of MS4: City of Lima		
Primary Contact: Joe Gearing	Title: Stormwater Manager	
Mailing Address: 50 Town Square		
City: Lima	Zip Code: 45801	County: Allen
Telephone Number: (419) 998-5521	Email Address: joe.gearing@cityhall.lima.oh.us	

**Include or attach a Table of Organization.** Indicate who (name and contact information) is responsible for overall management and implementation of your program, and if different, each minimum control measure of your program. Identify how development and implementation across multiple positions, agencies and departments occur. Also, identify any Memorandum of Understandings (MOUs) or other such agreements that exist.

<b>OVERALL MANAGEMENT</b> Joe Gearing Engineering Division of Public Works City of Lima 50 Town Square Lima, Ohio 45801 Phone 419-998-5521 Fax 419-221-5257 Email: joe.gearing@cityhall.lima.oh.us	<b>MIN. CONTROL MEASURE NO. 1-3</b> Beth Seibert Allen Soil and Water Conservation District 3900 Campus Dr., Suite A Lima, Ohio 45804 Phone 419-223-0040 Ext. 107 Fax 419-303-5110 Email: beth@allenswcd.com
<b>See Attachments for Table of Organization and MOU.</b>	

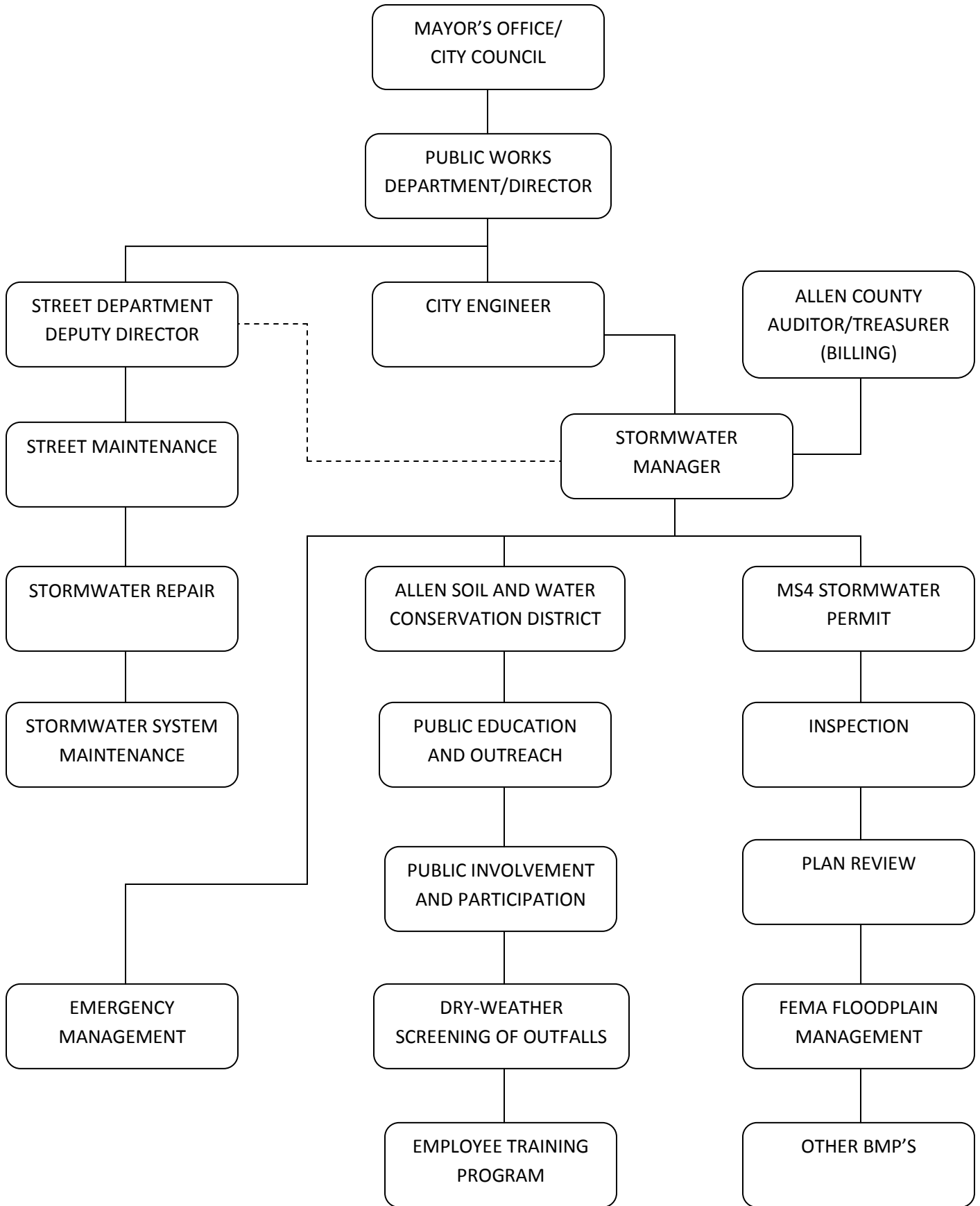
I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including possibility of fine and imprisonment for knowing violations.

Print Name: Joe Gearing

Print Title: Stormwater Manager

Signature:  Date: 4/2/13

**CITY OF LIMA - PUBLIC WORKS STORMWATER MANAGEMENT**



**2012 CONTRACT FOR SERVICES**  
**Between**  
**ALLEN SOIL AND WATER CONSERVATION DISTRICT**  
**And**  
**CITY OF LIMA**  
**Regarding**  
**SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) PROGRAM**

This agreement is entered into and becomes effective on the date of the last signature. The agreement is subject to the limitations of authorities, resources and policies of the Allen Soil and Water Conservation District (SWCD) and the City of Lima (City).

For ease of understanding, this agreement is arranged according to the order of the Six Minimum Control Measures for the National Pollutant Discharge Elimination System (NPDES) Phase II for Storm Water as defined with the Ohio Administrative Code 3745-39-03 (B)(1) through (6). The activities outlined herein represent requirements of the City's MS4 Storm Water Management Plan (SWMP).

**Allen SWCD will provide the following services for the City:**

**General Activities:**

1. The SWCD will maintain and provide all necessary information related to its services as documentation for the preparation of the City's annual MS4 report to Ohio EPA. The SWCD will provide 40 (forty) staff hours to this endeavor.
2. A record of time, activities and costs associated with this contract will be maintained by the SWCD and provided to the City at the end of the year, or otherwise upon its request.

**Minimum Control Measure No. 1: Public Education and Outreach**

1. The SWCD will provide 210 (two hundred and ten) staff hours in conducting stormwater education in the public schools within grades K-12, and with other K-12 audiences, including the use and promotion of multiple Enviroscape tabletop watershed models.
2. The SWCD will provide 30 (thirty) staff hours in developing and distributing one (1) brochure and two (2) fact sheets on subjects identified within the City's SWMP and at the preference of the City's Storm Water Manager.
3. The SWCD will provide 20 (twenty) staff hours in updating and posting content for the City's stormwater management webpage.

**Minimum Control Measure No. 2: Public Involvement and Participation**

1. The SWCD will provide 15 (fifteen) staff hours toward the continuance of the annual Ottawa River Cleanup event.
2. The SWCD will provide 100 (one hundred) staff hours in promoting and conducting the storm drain stenciling program with students, community and youth groups, and others. ASWCD will oversee the installation of stainless steel markers on a minimum of 275 (two hundred seventy-five) storm drains. Sites will be gps-located by the SWCD and that information provided to the City electronically and in hard/paper copy.

3. The SWCD will provide 10 (ten) staff hours promoting and administering a rain barrel purchase rebate program. Up to 100 (one hundred) rebates will be issued with a total of \$1,000 (one thousand dollars) being allocated to the rebate program in the amount of \$10 (ten dollars) per valid utility customer.
4. The SWCD will provide 30 (thirty) staff hours in promoting a Rain Barrel Decorating Project as a way of extending the rain barrel program. The Rain Barrel Decorating Project is expected to culminate at an auction to be conducted at Square Fair in August 2012. Net proceeds from this event will be donated to a project or projects mutually agreed upon by the SWCD and the City.
5. The SWCD will provide 40 (forty) staff hours to the continued development of a Watershed Watch volunteer program, where students and other community members take part in the promotion and implementation of various best management activities and also engage in community watch-dog actions. The majority of these efforts will be focused at and within Lima Senior High School, establishing relationships with educators and increasing awareness among students about volunteer and community service opportunities.

### **Minimum Control Measure No. 3: Elimination of Illicit Discharges**

1. The SWCD will provide 150 (one hundred and fifty) staff hours to conducting dry-weather monitoring of approximately one-half of the City's 162 documented outfalls. This involves quantification of flows/discharges and pollutant characterization and analysis of flow from outfalls including temperature, pH, Phosphate (reactive, ortho), and Ammonia/Nitrogen. Laboratory analysis will be contracted on specific outfall samples as necessary to further identify and characterize pollutants. Outfalls will be gps-located by the SWCD and that information provided to the City electronically. Spreadsheet information will be provided to the City both electronically and by paper copy. Paper/hard copies of the outfall monitoring field sheets will be provided to the City.
2. The SWCD will provide 30 (thirty) hours of administration to subcontract for the completion of the City's storm system evaluation and modeling. It is recognized by the SWCD and the City that \$80,000 is to be encumbered for this subcontract that may extend well into the year 2013.

**Minimum Control Measure No. 4: Construction Site Stormwater Runoff Ordinance**  
No activities serving this MCM.

**Minimum Control Measure No. 5: Post-Construction Stormwater Management Ordinance**  
No activities serving this MCM.

### **Minimum Control Measure No. 6: Pollution Prevention and Good Housekeeping**

1. The SWCD will provide 300 (three hundred) staff hours to complete facilities assessments and stormwater management plans (SWMP) for the Central Services and Field Services facilities. SWMP implementation training will be conducted with the staffs of the Fire Department, the Wastewater Treatment Plant, Central Services, and Field Services. Training will include cross-training of City personnel on illicit discharge recognition and reporting as well as other water quality issues.

**Compensation**

1. The City shall compensate the SWCD in the form of an annual grant.
2. The amount of the grant is \$68,000.00 and represents:
  - a) \$21,000 in salary and benefits for 975 staff hours
  - b) \$ 1,000 in operating expenses
  - c) \$46,000 for a subcontract to complete storm sewer evaluation and modeling
3. The City will pay the full amount of the grant to the SWCD prior to May 30<sup>th</sup> ~~annually~~ **2012**.
4. The SWCD will report the grant to the Ohio Dept. of Natural Resources, Division of Soil and Water Conservation annually in order that all applicable and available state matching funds are secured/captured. At the time this agreement was made, Allen SWCD was anticipating 75% in state matching funds to be received in July 2012 which would calculate to \$51,000 (\$15,750 applied to salary and benefits, \$750 to operating expenses, and \$34,500 applied to the storm sewer evaluation and modeling subcontract).
5. At the end of the year, Allen SWCD will credit any unused operating funds to the City, along with a report detailing time and operating expenditures.
6. \$1,894.70 is being credited to the 2012 operating expenses as unexpended operating funds from the previous contract.

**It is Mutually Agreed:**

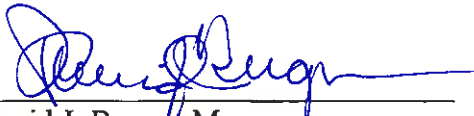
1. That the SWCD is a conservation, technical, and education service agency and therefore is not granted regulatory authority in the Ohio Revised Code.
2. That the City and the SWCD will communicate and meet when necessary to review and coordinate activities and programs with the aim of fully executing the agreement.
3. That both parties will review quality of service and address concerns as they arise.
4. That this working agreement may be amended or terminated at any time by mutual consent of both parties, or that the agreement may be terminated by either party giving sixty (60) days notice in writing to the other. Upon termination, the SWCD shall refund that portion of the grant not used through the termination date to the City.

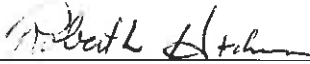
**SIGNATURES**

The signatures below certify consent on the above agreement.


City of Lima, Ohio

Allen Soil and Water Conservation District

  
\_\_\_\_\_  
David J. Berger, Mayor  
Dated: 5/18/2012

  
\_\_\_\_\_  
Robert L. Hutchinson, Chairman  
Dated: 5-17-2012

Approved as to Form

  
\_\_\_\_\_  
Anthony L. Geiger, Law Director  
Ordinance 101-12



**PUBLIC EDUCATION & OUTREACH**

Estimate Your Permit Area's Total Population: 38,000

**\*\*\* PLEASE SEE ATTACHMENT ON FOLLOWING SHEET \*\*\***

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience Reached	Summary of Results	Effective (Yes or No)

2012 Public Education and Outreach

Initiative Name	Event Date	Presentation Name	Audience	#Attendees	Media	Kids/ Schools	Public	SW Professionals
<a href="http://www.thisismyriver.org">www.thisismyriver.org</a>	2012	This is my river and it's your river too! What are you doing to protect it?	Watershed Public	1,052			1,052	
ORC General	02/13/12	GTV2 Interview	Lima	2,500	2,500			
ORC Public Events and Meetings	01/31/12	ORC Annual Meeting		44				44
ORC Public Events and Meetings	01/12/12	Community Relations Committee	video project	12				12
P2 Presentations	02/09/12	LCC OLC and Stormwater	Sharon Park NA	6			6	
ORC Media Release	03/01/12	"Fish Advisory Remains for Ottawa River"	Lima News article	74,740	74,740			
AE Other Presentations	03/08/12	Ottawa River Stream Study	Lima Farmers Club	32			32	
P2 Lima K-12 School Activities	03/09/12	Enviroscape Curriculum Correlations	Lima City Schools	31		31		
AE Other Presentations	03/23/12	What Point Source Mgrs Should Know WS/SW	WW/DW Operators	80				80
ORC Media Release	03/23/12	Good Friday Fish Fry	media release	80,795	80,795			
ORC Media Release	03/26/12	Good Friday Fish Fry and ORC - interview	WLIO Noon Edition	20,000	20,000			
ORC Public Events and Meetings	03/28/12	March Regular ORC Meeting		17				17
ORC Media Release	04/01/12	"Tell Us Your Ottawa River Story"	media release	100,795	100,795			
ORC Media Release	04/03/12	Good Friday Fish Fry and ORC - interview	Maverick Media Radi	1,500	1,500			
ORC Media Release	04/03/12	Good Friday Fish Fry and ORC - interview	Clear Channel Radio	1,555	1,555			
ORC Public Events and Meetings	04/06/12	Good Friday ORC Fundraiser Event - Displays		1,135			1,135	
P2 Lima K-12 School Activities	04/11/12	Watershed and Water Quality	LSH Chris Allen	32		32		
P2 Lima K-12 School Activities	04/14/12	Stormwater - Rain Gardens and SW	Girl Scouts of WO	250		250		
YE General	04/14/12	Stormwater Protection	Girl Scouts of WO	400		400		
P2 Lima Watershed Watch	04/19/12	Rain Barrels/Stormwater	Lima Young Profess.	150			150	
P2 Lima Watershed Watch	04/22/12	Rain Barrels and Storm Drain Stenciling	JAMPD Earth Day	39			39	
ORC Presentations	04/24/12	Watershed Considerations in Planning	ONU Class	28		28		
ORC Media Release	04/30/12	Ottawa River Cleanup - Volunteers help keep river clean	Lima News article	77,795	77,795			
ORC Public Events and Meetings	05/23/12	May Regular ORC Meeting		20				20
ORC Media Release	06/05/12	When the fishing's good	Lima News article	77,795	77,795			
AE Other Presentations	06/08/12	Stream Exploration and WQ Discussion	Allen Lima Leadershi	37			37	
ORC Media Release	06/18/12	"Ottawa River Gets Royal Treatment"	Lima News article	77,795	77,795			
ORC Public Events and Meetings	06/20/12	River Event with OEPA		70			70	
ORC Media Release	06/20/12	"Ottawa River Changes for the Better"	WLIO Interview	23,000	23,000			
AE Other Presentations	06/20/12	Stormwater and Wetlands	Master Gardeners	35			35	
AE Other Presentations	06/21/12	Allen SWCD Programs including SW	PE Retirees	45			45	
ORC Media Release	06/21/12	"River in Recovery"	Lima News article	77,795	77,795			
ORC Media Release	06/21/12	"Ottawa River Quality Improves"	WLIO TV interview	23,000	23,000			
P2 Lima Rain Barrel Rebate Program	06/27/12	Rain Barrel Auction and Rebate media event	Mayor's Press Conf	80,795	80,795			
P2 Lima Rain Barrel Rebate Program	07/09/12	Morning Program Rain Barrel Program	WLIO First Edition	20,000	20,000			
P2 Lima K-12 School Activities	07/09/12	Conservation/Rain Barrel/Enviroscape	Bradfield	50		50		
P2 Lima K-12 School Activities	07/11/12	River Life Exploration	Bradfield	50		50		
ORC Public Events and Meetings	07/19/12	AWWA Conference	WW/DW Operators	150				150
P2 Lima Watershed Watch	07/24/12	Urban Stormwater BMPs	MG Lunch and Learn	22			22	
ORC Public Events and Meetings	07/25/12	July Regular ORC Meeting		19				19
P2 Lima Rain Barrel Rebate Program	07/27/12	Rain Barrel Auction Info	Wake Rattle Roll	200			200	
P2 Lima Rain Barrel Rebate Program	07/27/12	Rain Barrels on display at Civic Center		200			200	
P2 Lima Rain Barrel Rebate Program	08/04/12	Rain Barrel Auction at Toast of the City	Square Fair	400			400	
AE General	08/16/12	Allen County Fair Display		1,500			1,500	
AE General	08/19/12	Crazy About Crayfish - presentation	Allen Co Fair	100			100	
ORC Video Project	08/24/12	ORC Video Project Release Promo	Wake Rattle Roll	130			130	
AE Other Presentations	09/13/12	Local SW Programming	Allen SWCD AM	84			84	
AE Other Presentations	09/24/12	Backyard Conservation	Exchange Club	20			20	
ASWCD	9/24/12-10/24/12	Storm Drain Stenciling Door Hanger Distribution	Property Owner	864			864	
ORC Public Events and Meetings	09/26/12	Sept Regular ORC Meeting		15				15
ORC Video Project	10/10/12	ORC Video Presentation	Lima Noon Optimist	80			80	
ORC Video Project	10/18/12	ORC Video Presentation	Emergency Planning	35			35	
ORC Media Release	10/20/12	Coalition completes video project	news release	97,565	97,565			
ORC Media Release	10/31/12	WTLW TV Community Datebook interview	Video Project	4,000	4,000			
ORC Media Release	11/01/12	ORC Video Porject Completed	WLIO interview	20,000	20,000			
ORC Media Release	11/09/12	Removal of Lowhead Dam Gate	WLIO Interview	23,000	23,000			
ORC Media Release	11/12/12	Ottawa River Video Project Completed	GTV2 interview	2,500	2,500			
ORC Public Events and Meetings	11/28/12	Nov Regular ORC Meeting		14				14
P2 Media Release	12/17/12	Urban SW and ORC happenings	GTV2 interview	2,500	2,500			
P2 Lima K-12 School Activities	12/20/12	Enviroscape	Lima West MS	6		6		

TOTALS 896,879 889,425 847 6,236 371  
 # EVENTS 14 8 20 9



## PUBLIC EDUCATION & OUTREACH

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Planned Activities	Proposed Schedule
<a href="http://www.thisismyriver.org">www.thisismyriver.org</a> Ottawa River Coalition	1,000 Educate public on how the river is affected by different types of pollution.	This is my river and it's your river too! What are you doing to protect it?	General Public	3%	Interactive Website	All Year
Allen County Fair Stormwater Program Display on This Is My River Ottawa River Coalition/ Allen Soil & Water Conservation District	1,500 Educate public on how the river is affected by different types of pollution.	This is my river and it's your river too! What are you doing to protect it?	General Public	4%	Hand out brochures regarding storm water and answer questions.	August 16-24, 2013
"This Is My River" PSAs Ottawa River Coalition	28,000 Educate public on how the river is affected by different types of pollution.	This is my river and it's your river too! What are you doing to protect it?	General Public & Schools	74%	PSA: GTV2 School Broadcast	3 different PSAs to air 17 times/week/PSA throughout the year as well as through schools

## PUBLIC EDUCATION & OUTREACH

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Planned Activities	Proposed Schedule
Enviroscape Water Pollution Model Presentations	1,200	The effects of pollutants and runoff.	Students from 4 <sup>th</sup> and 5 <sup>th</sup> grade	3%	Explain what the model represents and allow students the opportunity to use the model and mimic activities that affect our watershed.	Throughout School Year
Allen Soil & Water Conservation District	Educate students on the effects of runoff and pollution to the watershed.					
Displays at the Ottawa River Coalition Good Friday fish fry	500	This is my river and it's your river too! What are you doing to protect it?	General Public/ Attendees	1%	Hand out brochures regarding storm water and answer questions.	March 29, 2013 11:00am-6:30pm
Ottawa River Coalition	Educate attendees on how they can help keep the river clean.					
Ottawa River Cleanup	500	Plant Pride...Not Litter Keep the Ottawa River Clean	General Public	1%	Clean Ottawa River Free Lunch Letter of Appreciation	April 27, 2013 9:00am-12:00pm
LACNIP, Ottawa River Coalition, City of Lima, Keep Allen County Beautiful	Clean the Ottawa River.					

## PUBLIC EDUCATION & OUTREACH

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Planned Activities	Proposed Schedule
NCOSWD Household Hazardous Waste Collection Day	6,000 Promote proper disposal of hazardous waste.	Proper disposal of hazardous waste.	General Public	16%	Drop off location (fee associated/lb.)	All Year
Allen Soil & Water Conservation District						
City of Lima Website	1,500 Educate public on the effects of runoff and pollution to the watershed. Provide links and information on how to address the issues.	Resources and links to address stormwater runoff and water quality	General Public	4%	Provide links to City programs and information, as well as Federal, State, County, and Businesses/products to address stormwater runoff and water quality. <a href="http://www.cityhall.lima.oh.us">http://www.cityhall.lima.oh.us</a>	All Year
Allen Soil & Water Conservation District						
Brochure and Fact Sheets	1,500 Educate public on the effects of runoff and pollution to the watershed. Provide links and information on how to address the issues as well as BMPs.	The importance of Stormwater issues within the City of Lima and compliance with OEPA's MS4 Permit	General Public	4%	Brochure and Fact sheets that explain the issues associated with runoff and pollution. Explain BMPs that can be performed to improve water quantity and quality.	Have ready by May 1, 2013 and distributed throughout the year at various events.
Allen Soil & Water Conservation District						

**PUBLIC EDUCATION & OUTREACH**

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (mechanism) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	% of Target Audience to be Reached	Summary of Planned Activities	Proposed Schedule
Development of Rain Barrel Program	100  Educate public on the important and effects of rainwater harvesting. Reduce CSO & SSO.	Conserve water and save money! Reduce treatment of stormwater, reduce stormwater runoff, reduce CSO & SSO saving the City and Homeowner money. Keep your plants healthy.	General Public	0.3%	Provide rebate for the purchase of rain barrel. Provide link to various types (prices) of barrels.	Rebate (April-October)  Promotion of Rain Barrels-All Year
Allen Soil & Water Conservation District and City of Lima						
Rain Barrel Paint Contest	100  Educate public on the important and effects of rainwater harvesting. Reduce CSO & SSO.	Conserve water and save money! Reduce treatment of stormwater, reduce stormwater runoff, reduce CSO & SSO saving the City and Homeowner money. Keep your plants healthy.	General Public & Commercial Property Owners	1%	Invite Corporations, small businesses, children's programs and clubs to sponsor a barrel and paint/decorate barrel. Auction barrel and proceeds will be spent on future community project.	Lima Square Fair August 2-3, 2013
Allen Soil & Water Conservation District and City of Lima						
"Restoring The Ottawa River, A Continuing Success Story" PSAs	28,000  Show how the Ottawa River has affected individuals and their past experiences. How has the river changed. Celebrate improvements to the health of the Ottawa River.	Restoring The Ottawa River, A Continuing Success Story ! Celebrate improvements to the health of the Ottawa River.	General Public	75%	PSA and air and/or advertise on: GTV2, City website, Allen Soil & Water Conservation District website.  Show video to service clubs, neighborhood associations and schools.	PSA to air 17 times/week throughout the year.  Video to be shown to service clubs, neighborhood associations and schools as scheduled through various parties, divisions, clubs.
Ottawa River Coalition						



**PUBLIC INVOLVEMENT/PARTICIPATION**

**\*\*\* PLEASE SEE ATTACHMENT ON FOLLOWING SHEET \*\*\***

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People Participated	Summary of Results	Effective (Yes or No)

## 2012 Public Involvement/Participation

<b>Initiative Name</b>	<b>Event Date</b>	<b>Presentation Name</b>	<b>Audience</b>	<b>#Attendees</b>	<b>Pub Involv</b>
P2 Lima Ottawa River Cleanup	04/28/12	Annual Ottawa River Cleanup event	Watershed Public	350	350
P2 Lima K-12 School Activities	05/16/12	Storm Drain Stenciling on Campus	Lima Sr High	44	44
ASWCD	07/16/12	Rain Barrel Installation Inspection - Rebate Program	Property Owner	1	1
ASWCD	07/21/12	Rain Barrel Installation Inspection - Rebate Program	Property Owner	1	1
ASWCD	09/24/12	Rain Barrel Installation Inspection - Rebate Program	Property Owner	1	1
TOTALS				397	397
# EVENTS					2

## PUBLIC INVOLVEMENT/PARTICIPATION

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Summary of Planned Activities	Proposed Schedule
Ottawa River Clean-up	Clean the Ottawa River	Plant Pride...Not Litter Keep the Ottawa River Clean	Representatives from Neighborhood Associations, area businesses, service clubs, schools and the general public.	500	Clean the Ottawa River, Free lunch and certificate of appreciation.	April 27, 2013 9:00am-12:00pm
LACNIP, Ottawa River Coalition, City of Lima, Keep Allen County Beautiful						
City-Wide Pride Clean-up	Clean the City of Lima	Plant Pride...Not Litter GOT TRASH?	Lima City Residents	200 Customers 170 Volunteers	Adopt A Dumpster! Disposal of Trash, Brush and Tires	May 4, 11, 18 and June 1, 2013
Lima Allen County Neighborhoods in Partnership (LACNIP)						
Enviroscape Water Pollution Model Presentations	Educate students on the effects of runoff and pollution to the watershed, with hands-on model.	The effects of pollutants and runoff.	Students from area schools.	1,200	Explain what the model represents and allow students the opportunity to use the model and mimic activities that affect our watershed.	Throughout School Year
Allen Soil & Water Conservation District						

## PUBLIC INVOLVEMENT/PARTICIPATION

- Summarize activities you plan to undertake during the next reporting cycle.

BMP (Activity) & Responsible Party	Measurable Goal	Theme or Message	Target Audience	Estimate of People to Participate	Summary of Planned Activities	Proposed Schedule
NCOSWD Household Hazardous Waste Collection	Promote proper disposal of hazardous waste.	Locations to dispose. Proper latex paint disposal. Guide to managing your household hazardous waste. How to find local businesses that accept tires, waste oil & auto batteries for recycling	General Public	6,000	Distribute and promote fliers to general public.	All year
North Central Ohio Solid Waste District – NCOSWD						
Storm Drain Stenciling	Keep our storm sewers clean. Install markers on a minimum of 200 storm drains.	Dump No Waste...Drains to River	General Public, Students, community and youth groups	75	Place stainless steel markers on a minimum of 200 storm drains, using bolts to attach to grate. Paint message on grates that markers will not fit on.	August 2013
Allen Soil & Water Conservation District						
Development of Watershed Watch volunteer program	Promotion and implementation of various BMP activities and also engage in community watch-dog actions. Establish relationships with neighborhood associations and educators, increasing awareness among students about volunteer and community service opportunities.	Storm Drain Protection - Making Sense of Stormwater	Neighborhood Associations, Teachers, students and other community members	100	Walk Lima Senior High Site and along river to point out BMPs and what to look for.	Meet with Lima Senior Students regarding community service opportunities (April 2013). Meet with neighborhood associations and follow up with Lima Senior Students (October 2013).
Allen Soil & Water Conservation District						



## ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))		Summary of Results or Activities		Effective (Yes or No)
Ordinance or Other Regulatory Mechanism	Eliminate illicit discharges	Yes	Ordinance No. 090-06 Illicit Discharges and Connections <a href="http://www.cityhall.lima.oh.us/dept/public_works/stormw.asp">http://www.cityhall.lima.oh.us/dept/public_works/stormw.asp</a>		March 27, 2006		Yes
090-06 Illicit Discharges and Connections (City of Lima – City Engineer)							
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates				Effective (Yes or No)
Storm Sewer System Map	100%	No	We continued to map private BMPs as development occurs. An additional 392 storm drains were GPS'd and mapped do to having steel markers installed, painted, or already have a logo on the casting. 198 Outfalls that were dry-weather screened were GPS'd and mapped. HSTS that was eliminated now shows the location of the sanitary lateral. Revised FEMA maps were added. Sewers that have been CCTV'd were added to the map. Sewers that were modified do to various improvements have been updated.				Yes
City of Lima – Engineering Dept.	Map private BMP's from 2003 to current						
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates				Effective (Yes or No)
HSTS Mapping and List	Have no HSTS. If found, map it.	Yes (NA)	The three HSTSs found in 2011 have been eliminated and are now tied into the City Sewer System. Map has been revised to show new lateral.				Yes
City of Lima – Engineering Dept.							
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Summary of Activities or Updates				Effective (Yes or No)
IDDE Plan	Develop an IDDE Plan to detect & eliminate non-stormwater discharges to the MS4	No	An additional 198 outfalls were Dry-Weather Screened. We will now prepare a plan to address the illicit discharges. We have completed additional SWMPs for City owned facilities. By the end of 2013, all City owned facilities will have a SWMP. Sewers that have been CCTV'd were inspected for any illicit discharges and added to the map.				Yes
City of Lima – Engineering Dept. and Allen Soil & Water Conservation District							
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Outfalls Screened	# of Dry-Weather Flows Identified	# Of Illicit Discharges:		Effective (Yes or No)
Dry-Weather Screening of Outfalls <b>Total # of Outfalls ___ +/-392_</b>	100%	No	198	41	<b>7 flows quantified and sampled.</b> -4 potential pollution. -3 unlikely pollution. <b>34 could not sample</b> -5 investigate further. -3 potential pollution. -26 unlikely pollution.	Eliminated	Yes
	(Per MOU with Soil & Water, the remained 1,900' of stream will be GPS'd and tested in 2013. We currently have no record of outfalls in that 1,900'.)						
Allen Soil & Water Conservation District							

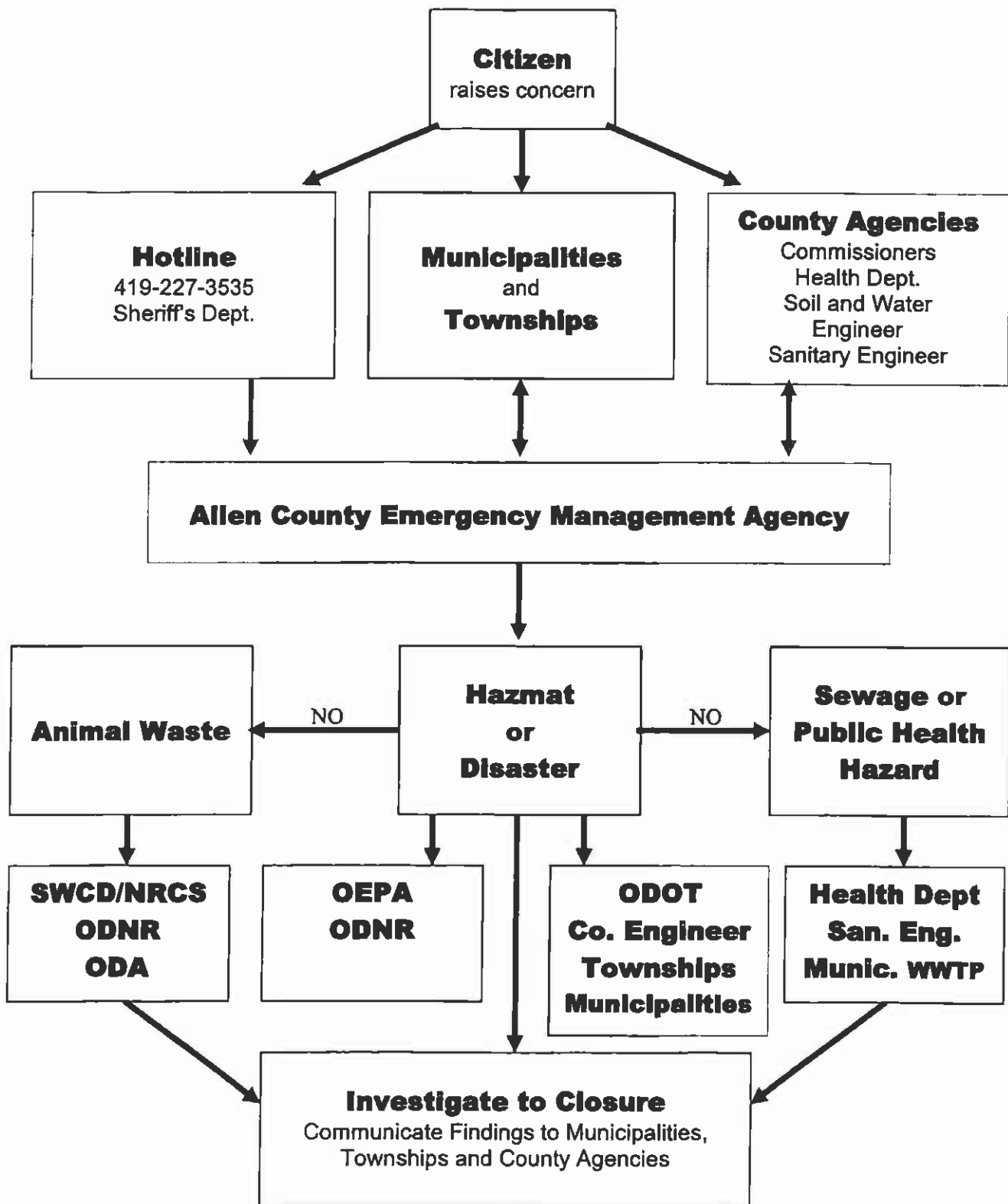
\*Include an attachment which provides schedules for elimination of illicit connections that have been identified but have yet to be eliminated.

**ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE)**

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism	An ordinance has been developed and implemented. No further activity needed in 2013.	An ordinance has been developed and implemented. No further activity needed in 2013.	An ordinance has been developed and implemented. No further activity needed in 2013.
090-06 Illicit Discharges and Connections (City of Lima – City Engineer)			
Storm Sewer System Map	Finish remaining 1,900' of stream outfalls (if any). Map private BMPs from 2003 to current. Revise any storm sewer improvements.	Continue to update map with the addition of drainage structures, outfalls, Post-Construction BMPs, storm drain markers, Illicit Discharges, and CCTV work.	At the completion of a Public and/or Private Project and throughout the year.
City of Lima – Engineering Dept.			
HSTS Mapping and List	No known HSTS w/in the City of Lima. Investigate any "red flags" that may be brought to our attention.	Continue to review plans and make sure no development will occur with a Household Sewage Treatment System (HSTS) and require properties to tie into new proposed sewers. Investigate any "red flags" that may be brought to our attention.	Throughout the year.
City of Lima – Utilities Dept.			
IDDE Plan	Finish mapping and testing of outfalls. Develop an IDDE Plan to eliminate non-stormwater discharges to the MS4. Continue catch basin and storm mainline cleaning.	Work with Watershed Watch Program. Work with ASWCD on the completion of the remaining City owned facilities SWMP. Inspect City owned facilities per the SWMP. Continue catch basin and storm mainline cleaning. Develop an IDDE Plan to eliminate non-stormwater discharges to the MS4.	Dry-Weather Screening will begin in June of 2013. SWMP inspections will be performed as indicated in plan. Annual CCTV work will be performed in May & June 2013. Additional cleaning of storm system by City crews will be performed throughout the year as needed. Calls and concerns will be addressed as they come in.
City of Lima – Engineering Dept. and Allen Soil & Water Conservation District			
Dry-Weather Screening of Outfalls	Finish remaining 1,900' of stream inspection to locate any outfalls (no outfalls on record). Map any new outfalls found.	ASWCD will inspect last section of river for any undocumented outfalls.	Dry-Weather Screening will begin in June of 2013.
Allen Soil & Water Conservation District			

# Illicit Discharge Response and Communication Network Allen County, Ohio



**CONSTRUCTION SITE RUNOFF CONTROL**

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))			Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism City of Lima – Engineering Dept.	Revise the ordinance to be compliant with OEPA.	Yes	Ordinance No. 091-06 Construction Site Storm Water Runoff Control. <a href="http://www.cityhall.lima.oh.us/dept/public_works/storm_mw.asp">http://www.cityhall.lima.oh.us/dept/public_works/storm_mw.asp</a>			Ordinance passed on March 27, 2006.	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Standards Being Used			Summary of Results or Activities	Effective (Yes or No)
Sediment and Erosion Control Requirements City of Lima – Engineering Dept.	Require Sediment & Erosion Control BMPs for sites 1 Acre or greater.	Yes	Storm Water Drainage Manual and Rainwater and Land Development Manual			Required Sediment and Erosion Control Measures on sites 1 Acre or greater. Had noted added to plan: "Sediment & Erosion Control measures shall be maintained and in place until site is stabilized and grass is established."	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Complaints		Summary of Results or Activities	Effective (Yes or No)	
			Received	Followed-Up On			
Complaint Process City of Lima – Engineering Dept.	Address complaints received.	Yes	0	0	No complaints were received, but we did send out two notice of violations. Sites/issues were addressed w/in the time frame specified.	Yes	
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Applicable Sites Requiring Plans	# of Plans Reviewed	Summary of Results or Activities	Effective (Yes or No)	
Site Plan Review Procedures City of Lima – Engineering Dept.	Review all site plans w/in the City limits 1 or more acres or sites that are increasing runoff coefficient, regardless of site size.	Yes	13	13	Reviewed all submitted site plans. See Attached.	Yes	
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Site Inspections Performed			Summary of Results or Activities	Effective (Yes or No)
			# of Applicable Sites	# Performed	Avg-Frequency		
Site Inspection Procedures City of Lima – Engineering Dept.	Inspection of Sites in separated sewer area.	Yes	9	26	Twice a month	We had to send out a notice to install a stabilized construction entrance due to sediment being tracked onto the public street. Construction entrance was put in place by specified date.	Yes
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Violations		Summary of Results or Activities	Effective (Yes or No)	
			# of Violation Letters	# of Enforcement Actions			
Enforcement Procedures City of Lima – Engineering Dept.	Follow enforcement procedures as described in Ordinance No. 091-06.	Yes	1	1	We had to send out a notice to install a stabilized construction entrance due to sediment being tracked onto the public street. Construction entrance was put in place by specified date.	Yes	

\*Include an attachment which identifies applicable sites within your jurisdiction for this reporting period.



# SMALL MS4 ANNUAL REPORT FORM

State of Ohio Environmental Protection Agency

## CONSTRUCTION SITE RUNOFF CONTROL

- Summarize activities you plan to undertake during the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism	Revise the ordinance to be compliant with OEPA.	Revise the ordinance to be compliant with OEPA.	Have completed by the end of the year.
City of Lima – Engineering Dept.			
Sediment and Erosion Control Requirements	Require site plans, w/ 1 or more acres of disturbance in the separated sewer area, to include sediment and erosion control devices.	Require site plans, w/ 1 or more acres of disturbance in the separated sewer area, to include sediment and erosion control devices.	As Submitted for Review
City of Lima – Engineering Dept.			
Complaint Process	Address complaints as they come in.	Continue to answer calls as they come in.	As needed.
City of Lima – Engineering Dept.			
Site Plan Review Procedures	Review all submitted site plans.	Review all submitted site plans. Require site plans, w/ 1 or more acres of disturbance in the separated sewer area, to include sediment and erosion control devices.	As Submitted for Review
City of Lima – Engineering Dept.			
Site Inspection Procedures	Inspect site plans, w/ 1 or more acres of disturbance in the separated sewer area, for sediment and erosion compliance.	Inspect site plans, w/ 1 or more acres of disturbance in the separated sewer area, for sediment and erosion compliance.	2 / month once a project begins.
City of Lima – Engineering Dept.			
Enforcement Procedures	Send Violation Letter of Non-Compliance and follow up to make sure all issues have been addressed.	Send Violation Letter of Non-Compliance and follow up to make sure all issues have been addressed.	As needed.
City of Lima – Engineering Dept.			





**POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Cite Local Code(s) Being Used (If available, web link for code(s))		Summary of Results or Activities	Effective (Yes or No)
Ordinance or Other Regulatory Mechanism	Update Ordinance as needed to maintain compliance.	Yes	City of Lima Site Plan Requirements <a href="http://www.cityhall.lima.oh.us/dept/public_works/stormw.asp">http://www.cityhall.lima.oh.us/dept/public_works/stormw.asp</a> Storm Water Drainage Manual – June 2006 City of Lima Stormwater Credit Manual – January 2011		Ordinance passed - June 2006. Credit Manual – Jan. 2011	Yes
Section 1220.04 City Codified Ordinances of Lima (Storm Sewers and Drainage) Part Twelve, Appendix B – Storm Drainage Criteria City of Lima – Engineering Dept.						
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Structural and/or Non-Structural Standards Being Used		Summary of Results or Activities	Effective (Yes or No)
Post-Construction Requirements	Require Post-Construction BMP(s) for sites increasing stormwater runoff.	Yes	City of Lima Site Plan Requirements We also offer reductions to Stormwater Utility Assessment by installing Post-Construction BMP(s) and/or WQ BMP(s)		Compliant on Sites 1 Acre or greater Credits given to 2 sites. Other sites are eligible, but construction has not been completed.	Yes
City of Lima – Engineering Dept.						
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Applicable Sites Requiring Post-Const. BMPs	# of Plans Reviewed	Summary of Results or Activities	Effective (Yes or No)
Site Plan Review Procedures	Require Post-Construction BMP(s) for sites increasing stormwater runoff.	Yes	12	13	Required Structural BMP on the twelve sites to reduce runoff. 10yr Post Dev.=2yr PreDev	Yes
City of Lima – Engineering Dept.						
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Site Inspections Performed		Summary of Results or Activities	Effective (Yes or No)
			# Performed	Avg. Frequency		
Site Inspection Procedures	Check that installation of BMP is per plan.	Yes	9 Not all have started Construction	1 / plan	Structural BMPs were in place and performing as designed.	Yes
City of Lima – Engineering Dept.						
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Violations		Summary of Results or Activities	Effective (Yes or No)
			# of Violation Letters	# of Enforcement Actions		
Enforcement Procedures	If BMP has not been installed, withhold Occupancy Permit.	Yes	0	0	All sites were compliant	Yes
City of Lima – Engineering Dept.						
BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	# of Sites Requiring Plans/Agreements	# of Plans Developed/Agreements in Place	Summary of Results or Activities	Effective (Yes or No)
Long-Term O&M Plans/Agreements	Require O&M plan/agreement for any development requiring a post construction BMP.	No	11	0	Worked on O&M Ordinance	No
City of Lima – Engineering Dept.						

**POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT**

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Ordinance or Other Regulatory Mechanism	Pursue an Ordinance that is specific to Post-Construction Storm Water Management O&M.	Pursue an Ordinance that is specific to Post-Construction Storm Water Management O&M.	By the end of 2013
Section 1220.04 City Codified Ordinances of Lima (Storm Sewers and Drainage) Part Twelve, Appendix B – Storm Drainage Criteria City of Lima – Engineering Dept.			
Post-Construction Requirements	Pursue an Ordinance that is specific to Post-Construction Storm Water Management O&M.	Pursue an Ordinance that is specific to Post-Construction Storm Water Management O&M.	By the end of 2013
City of Lima – Engineering Dept.			
Site Plan Review Procedures	Review plans as submitted. Require Post-Construction BMP for sites increasing stormwater runoff.	Review plans as submitted. Require Post-Construction BMP for sites increasing stormwater runoff.	Review plans as submitted
City of Lima – Engineering Dept.			
Site Inspection Procedures	Perform final inspection on new construction. Start inspection of post-construction stormwater BMPs that were constructed from 2003 to current.	Perform final inspection on new construction. Start inspection of post-construction stormwater BMPs that were constructed from 2003 to current.	Throughout the year.
City of Lima – Engineering Dept.			
Enforcement Procedures	Send out letter of Non-Compliance for those who do not follow site plans. Withhold occupancy permit until compliant.	Send out letter of Non-Compliance for those who do not follow site plans. Withhold occupancy permit until compliant.	As needed.
City of Lima – Engineering Dept.			
Long-Term O&M Plans/Agreements	Pursue an Ordinance that is specific to Post-Construction Storm Water Management O&M.	Pursue an Ordinance that is specific to Post-Construction Storm Water Management O&M.	By the end 2013
City of Lima – Engineering Dept.			







**POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS**

BMP & Responsible Party	Measurable Goal	Completed (Yes or No)	Topic(s)	Targeted Audience	# of Employees Attended	Summary of Activity	Effective (Yes or No)
Employee Training Program	Educate employees on how to prevent and reduce pollutant runoff from municipal operations.	Yes	Ottawa River/OEPA River Study Excal Visual Training Software	City Employees working at City Owned Maintenance Facilities	7	Discussed ways to improve WQ of the Ottawa River, studies that have been done, in the process of being done and need done. Watched Excal Visual Training Video	Yes
Allen Soil & Water Conservation District							
<b>List of Municipal Facilities Subject to Program</b>					<b>O&amp;M Procedures Developed for Facilities (Yes or No)</b>	<b># of Facility Inspections Performed</b>	<b>Frequencies of Such Inspections</b>
Pump Stations, WWTP, Field Services Maintenance Dept., Public Works Maintenance Dept., Fire Station					Fire Stations & WWTP (YES), Others to be completed in 2013	Pump Station 1/year WWTP 1/year	1/year
<b>MS4 Maintenance</b>	<b>Summarize Maintenance Activities and Schedules</b>			<b>Summarize Activities Performed</b>			
	Vehicle maintenance, catch basin cleaning, street sweeping, ditch cleaning, facility SWMP.			Regular vehicle and equipment maintenance was performed as scheduled or by request. Catch basins were cleaned as scheduled or per requests. Street sweeping was performed once a month for residential areas and twice a month for arterial streets. Ditch cleaning is done through the county with recommendations from the City of Lima. City owned facilities are maintained per their SWMP.			
<b>Disposal of Wastes</b>	<b>Procedures Developed (Yes or No)</b>		<b>Document Amounts of Wastes Properly Disposed</b>				
	Yes		Debris removed from Catch Basins – 1,320 C.Y. Leaves removed from curb lawns – 2,797.5 C.Y. Debris removed from streets (street sweeper) – 2,041 C.Y.				
<b>Road Salt</b>	<b>Covered (Yes or No)</b>		<b>Tons Used</b>	<b>Summarize Measures Taken to Minimize Usage</b>			
	Yes		1,246.6	Salt is used only after a ¼" or more of snow has fallen on the ground. Salt is used on bridges, state routes and heavily traveled streets. On residential streets, salt is only used at intersections and midblock for safety reasons. We also have a salt storage building that is big enough to store and load salt in a covered area.			
<b>Pesticide &amp; Herbicide Usage</b>	<b>Procedures Developed (Yes or No)</b>		<b>Gallons Used</b>	<b>Summarize Measures Taken to Minimize Usage</b>			
	Yes		24.2	Diluted mix, used as needed.			
<b>Fertilizer Usage</b>	<b>Procedures Developed (Yes or No)</b>		<b>Pounds Used</b>	<b>Summarize Measures Taken to Minimize Usage</b>			
	Yes		2,500	Fertilizer is used only on the athletic fields (1 Football Field, Baseball & Soccer Fields).			
<b>Street Sweeping</b>	<b>Procedures Developed (Yes or No)</b>		<b>Document Amount of Material Collected and Properly Disposed</b>				
	Yes		2,041 C.Y.				
<b>Flood Management Projects</b>	<b>Summarize any New or Existing Flood Management Projects that were Assessed for Impacts on Water Quality</b>						
	Ditch cleaning is done through the county with recommendations from the City of Lima. Colucci Ditch maintenance work will pick up again in Spring 2013. Heavy rains have done damage to previous repairs. No new ditch assessments have been proposed. 2012 Various Storm Sewer Improvements were completed last year. These improvements addressed areas of flooding w/in the ROW, in Dug Run Ditch, replace City basin outlet and basin dredging and installation of WQ structure on storm outlet of Public Works outlet structure.						

**POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS**

- Summarize activities you plan to undertake for the next reporting cycle.

BMP & Responsible Party	Measurable Goal	Summary of Planned Activities	Proposed Schedule
Employee Training Program Allen Soil & Water Conservation District	Educate remaining facility employees on prevention and reduction of pollutant runoff from municipal operations.	Have employees watch Excal Visual Training Videos.	Allen Soil & Water Conservation District will coordinate with facility managers to schedule times based upon workloads.
List of Facilities Subject to Program City of Lima and Allen Soil & Water Conservation District	Follow plan for completed projects: Pump Stations, WWTP and Fire Station Prepare plan for: Field Services Maintenance Dept. and Public Works Maintenance Dept.	Allen Soil & Water Conservation District will be working with representatives from each facility and prepare a SWPPP and O&M schedule for remaining facilities requiring a plan.	Meet with facility representatives in June and completion of SWPPP and O&M schedule by September of 2013 for remaining facilities. Maintain facilities w/ a SWMP per plan.
MS4 Maintenance City of Lima	Maintain current fleet, continue with catch basin cleaning program, street sweeping program, and maintain ditch maintenance.	Maintain current fleet, continue with catch basin cleaning program, street sweeping program, and maintain ditch maintenance. Conduct maintenance per SWPPP and O&M schedule	As needed or upon request as well as per maintenance schedule.
Disposal of Wastes City of Lima	Follow the developed procedures.	Continue to follow the developed procedures.	As needed, upon request, per maintenance schedule.
Road Salt City of Lima	Follow the developed procedures.	Continue to follow the developed procedures.	After a 1/4" or more of snow has fallen on the ground. Salt is used on bridges, state routes and heavily traveled streets. On residential streets, salt is only used at intersections and midblock for safety reasons.
Pesticide & Herbicide Usage City of Lima	Follow the developed procedures.	Continue to follow the developed procedures.	As needed.
Fertilizer Usage City of Lima Annual Contractor	Follow the developed procedures.	Continue to follow the developed procedures.	Spring
Street Sweeping City of Lima	Follow the developed procedures.	Continue to follow the developed procedures.	<i>When temperatures are above 32°F:</i> Residential streets – 1/month Arterial streets – 2/month Downtown streets – 1/day Downtown Alleys – Every Saturday
Flood Management Projects City of Lima	Reduce flooding in combined and separated sewer areas.	Perform cleaning and video of storm sewers project. Perform storm sewer repairs per contracted work and city maintenance crews. Install low impact BMP (bioswale) in existing City Owned Parking Lot (CS Area). Demo 3	Throughout 2013.



		existing bldgs and construct parking lot w/ bioswale (CS Area).	
--	--	---	--

**PROPOSED CHANGES TO YOUR SWMP (IF ANY)**

- Summarize any proposed changes to your SWMP, including changes to any BMPs or any identified measurable goals that apply to the program elements. If you fail to satisfy measurable goals for the reporting year, please explain why.

**ILLICIT DISCHARGE DETECTION & ELIMINATION (IDDE):**

**Storm Sewer System Map:** We needed to map private post-construction BMPs.

**HSTS Mapping and List:** The three HSTSs found in 2011 were eliminated in September of 2012 and are now tied into the City Sewer System. Map has been revised to show new lateral.

**IDDE Plan:** We will be preparing a plan to address the illicit discharges found from the dry-weather screening of outfalls.

**CONSTRUCTION SITE RUNOFF CONTROL:**

**Ordinance:** We will be modifying or current ordinance to be compliant with EPA's requirements.

**POST-CONSTRUCTION STORM WATER MANAGEMENT IN NEW DEVELOPMENT AND REDEVELOPMENT:**

**Long-Term O&M Plans/Agreements:** We are working drafting an ordinance to address and require the O&M of both public and private BMPs. We will provide a checklist to the owners to submit to the City on an annual basis to confirm that the BMPs are being maintained.

**NOTE:** We had two additional sites approved for the Stormwater Credits available to those sites that reduce water quantity and/or improve water quality. Ten other sites are eligible, but are not yet constructed or have not yet had final inspection.

**POLLUTION PREVENTION / GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS:**

**Employee Training Program:** We have contracted with Allen Soil & Water to do our annual training. They have purchased the material and are working with City officials to establish a time to conduct the training. All facility employees will be educated on prevention and reduction of pollutant runoff from municipal operations. All City owned facilities will have a SWMP by the end of 2013.

**VARIANCES GRANTED (IF ANY)**

- Identify and summarize any variances granted under your storm water program.

NA



State of Ohio Environmental Protection Agency

## SMALL MS4 ANNUAL REPORT FORM

---

---

SUBSIDY AGREEMENT FOR STORM SEWER MODELING PROJECT

Between

CITY OF LIMA

And

ALLEN SOIL AND WATER CONSERVATION DISTRICT

This Agreement made and entered into by and between the City of Lima pursuant to Ordinance 101-12, hereinafter referred to as the "CITY" and the Allen Soil and Water Conservation District hereinafter referred to as the "SERVICING PARTY", for the purpose of contracting for engineering services specific to storm sewer modeling in the City of Lima hereinafter referred to as the "PROJECT".

WITNESSETH THAT:

WHEREAS, the SERVICING PARTY has both the interest and capability to carry out a project of value to storm sewer modeling in the City of Lima; and

WHEREAS, the SERVICING PARTY holds an agreement with the CITY to serve the MS4 Program mandates for 2012; and

WHEREAS, in consideration of the SERVICING PARTY'S ability to render a service of value to the people of the City of Lima, the CITY has provided \$46,000.00 in funding for the PROJECT through the 2012 MS4 Program agreement; and

WHEREAS, the SERVICING PARTY is capturing \$34,000.00 in state matching funds for the PROJECT as defined in the 2012 MS4 Program agreement; and

WHEREAS, in order to honor and achieve these objectives the SERVICING PARTY and the CITY agree to the following set out herein;


1. The CITY will prepare the PROJECT scope of services, legal notices, bid package, and select the contractor.
2. The SERVICING PARTY will hire the contractor and facilitate the PROJECT with the expectation that it is completed by December 27, 2013.
3. The CITY will oversee the work of the PROJECT contractor and certify the progress and accomplishments to the SERVICING PARTY so that payment(s) can be made to the contractor.
4. The SERVICING PARTY will payout on all PROJECT fees including the contractor, legal notices, and other associated obligations with the total of those costs not to exceed \$80,000.
5. The CITY will cover all PROJECT costs that exceed the anticipated \$80,000 total, subject to any further Council authorization, as may be needed.
6. The SERVICING PARTY will furnish to the CITY, upon request, a copy of all invoices paid.

7. This agreement will terminate December 27, 2013. At that time the CITY, by providing written notification to the SERVICING PARTY, may extend the agreement to July 1, 2014.
8. Either party may terminate this agreement upon thirty (30) days prior written notice to the other party. At termination, the SERVICING PARTY shall furnish to the CITY a copy of all invoices and other records per paragraph 6, with a statement as to the amount of work completed and funds expended on said PROJECT. Upon receipt of that information the CITY and the SERVING PARTY will come to an agreement as to the percent completion of the project and the pro-rated amount of the original agreement price based on said percentage and the role of state matching funds that were captured by the SERVICING PARTY. If terminated, either party is entitled to full payment for all costs and non-cancelable commitments incurred as of the effective date of the termination.

In witness whereof, the parties hereto have set their hands as of the date(s) written herein below.

SERVICING PARTY  
Allen Soil and Water Conservation District  
3900 Campus Drive, Suite A  
Lima, OH 45804  
419-223-0040 x3  
Fed. Tax ID# 34-1215623

CITY  
City of Lima – Public Works Dept.  
Stormwater Program  
50 Town Square  
Lima, OH 45801  
419-998-5521

  
\_\_\_\_\_  
Robert Hutchinson  
Board Chairman

8/15/12  
\_\_\_\_\_  
Date

  
\_\_\_\_\_

8/16/2012  
\_\_\_\_\_  
Date

Approved as to form only:

  
\_\_\_\_\_  
Director of Law

Ord 101-12