



ZONING APPEAL (Sec. 1244.04)

Should you feel aggrieved, disadvantaged or negatively affected by a decision of, or interpretation of the Zoning Code by the Building Commissioner, you may appeal this decision with the [Board of Adjustment](#) (BOA). Such appeal shall be taken within 20 days after the decision, by filing with the Building Commissioner and with the BOA a Notice of Appeal, specifying the grounds upon which the appeal is taken.

The Board of Adjustment may reverse or affirm – wholly or partly – or may modify the order, requirements, decision or determination appealed from. The BOA shall take such action as, in its opinion, ought to be made in the premises, and to that end shall have the powers of the office from which the appeal is taken.



It is highly suggested to get in touch with the Planning staff of the [Dept. of Community Devt.](#) to discuss procedures and to receive staff suggestions on how to proceed.

It usually takes between 3 and 4 weeks to obtain a BOA decision, which covers the time required for public notification, pre-hearing, and report preparation. The [fee](#) is \$100.

For further details, call the Planning Division of Department of Community Development at (419) 221-5146.