



Property Maintenance Code Enforcement **COMPLAINT SHEET**

TYPE OF COMPLAINT (Select those that apply):

Building Unsecured

Junk Autos

Junk/Trash

Open Excavation

Structure in Disrepair

Parking

Building Boarded Up

Unlicensed Vehicles

Weeds

Others (Specify)

DATE RECEIVED:

WARD:

ADDRESS OF COMPLAINT:

DESCRIPTION OF COMPLAINT:

OCCUPIED BY (Select one):

Owner

Tenant

Abandoned

Vacant

Lot

COMPLAINANT'S NAME:

ADDRESS:

TELEPHONE NO:

Fill out the form; **Print**; and **mail or deliver** to: Property Maintenance Code Enforcement Division
City of Lima
50 Town Square
Lima, OH 45801-4900