

Lima /Allen County Building Application For Residential Permit

This form is also available at www.cityhall.lima.oh.us
 Submit one application per building or structure; all sections must be completed.

1. SCOPE OF PROJECT: <input type="checkbox"/> Building <input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical	2. TYPE OF PROJECT: <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;"><input type="checkbox"/> New</td> <td style="width: 50%; border: none;"><input type="checkbox"/> Re-roof</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Alteration</td> <td style="border: none;"><input type="checkbox"/> Siding</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Addition</td> <td style="border: none;"><input type="checkbox"/> Repair</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Fire/Storm Damage</td> <td style="border: none;"><input type="checkbox"/> Special Inspection</td> </tr> <tr> <td style="border: none;"><input type="checkbox"/> Service Release</td> <td style="border: none;"><input type="checkbox"/> Temporary Service</td> </tr> </table>	<input type="checkbox"/> New	<input type="checkbox"/> Re-roof	<input type="checkbox"/> Alteration	<input type="checkbox"/> Siding	<input type="checkbox"/> Addition	<input type="checkbox"/> Repair	<input type="checkbox"/> Fire/Storm Damage	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Service Release	<input type="checkbox"/> Temporary Service	3. USE TYPE: <input type="checkbox"/> 1 Family Dwelling <input type="checkbox"/> 2 Family Dwelling <input type="checkbox"/> 3 Family Dwelling
<input type="checkbox"/> New	<input type="checkbox"/> Re-roof											
<input type="checkbox"/> Alteration	<input type="checkbox"/> Siding											
<input type="checkbox"/> Addition	<input type="checkbox"/> Repair											
<input type="checkbox"/> Fire/Storm Damage	<input type="checkbox"/> Special Inspection											
<input type="checkbox"/> Service Release	<input type="checkbox"/> Temporary Service											
4. PROJECT/BUILDING LOCATION: Street Address _____ City _____ Zip Code _____												
5. BRIEF DESCRIPTION OF THE SCOPE OF WORK COVERED UNDER THIS APPLICATION: (Required) _____ _____ _____												
6. PROPERTY OWNER INFORMATION: Name of owner: _____ Attention: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____												
7. APPLICANT INFORMATION: (circle one) OWNER CONTRACTOR AGENT Applicant: _____ Attention: _____ Street Address _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____												
8. DESIGNER INFORMATION: <input type="checkbox"/> Architect <input type="checkbox"/> Engineer Designer: _____ Ohio registration No: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____ Registered design professional in charge if different from above: _____												

Lima /Allen County Building Application For Residential Permit

9. CERTIFICATION:

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. I certify that all statements made on this application are true and correct to the best of my knowledge. All official correspondence in connection with this application should be sent to my attention at the address shown above.

Signature _____ Title: ____ Owner ____ Agent

Print Name _____ Date _____

10. AFFIDAVIT FOR ELECTRICAL WORK PERFORMED BY OWNER

I do hereby say and affirm, that I am the owner of the property listed above, in the City of Lima, Ohio, and that I am to assume all responsibility for any damages which might result from such installation. I, further, say and affirm that I intend to engage in the work necessary to complete this installation and that upon completion of rough-in, as required, and final completion, I will report same to the office of the Electrical Inspector of the City of Lima, Ohio, for inspection.

Signature of Owner of Property of this application _____

Current Address of Owner of Property _____

11. THE AREA BELOW IS FOR OFFICIAL USE ONLY:

Date received _____

Application No: _____

Check No: _____

Verification # _____

Processed by: _____

Walk In _____ Mail In _____

Approved for Fire/Storm Damage Repair _____ Inspector

Building Permit Fee _____

Electrical Permit Fee _____

Mechanical Permit Fee _____

1% State Ord Fee _____

1% State Ord Fee _____

1% State Ord Fee _____

Total Fee _____

Total Electrical Fee _____

Total Mechanical Fee _____

Lima /Allen County Building Application For Residential Permit
READ THE FOLLOWING INSTRUCTIONS BEFORE COMPLETING THE APPLICATION

- A. Submit 3 sets of plans and specifications with this application for review by the building department. Plans submitted for review shall be on standard size paper, shall be sufficiently clear, comprehensive, detailed, and legible, and shall include:
1. A plot plan showing street location; the location of the proposed building and all existing buildings on the site; including setback and side yard dimensions; distances between all buildings; and location and sizes of all utility lines.
 2. Floor plans, including plans of full or partial basements or cellars and full or partial attics or penthouses. Floor plans must show all relevant information such as door swings, stairs and ramps, windows, shafts, etc.; and must be sufficiently dimensioned to describe all relevant space sizes.
 3. All elevations necessary to completely describe the exterior of the building including floor to floor dimensions
 4. Cross sections, wall sections and detail sections, to scale, as may be required to describe the general building construction including wall, ceiling floor and roof materials and construction; and details which may be necessary to describe typical connections, etc;
 5. Complete description of the mechanical and electrical systems, including plumbing schematics and principal plumbing, heating, ventilation and air-conditioning duct and piping layouts and lighting and power equipment layouts;
 6. Additional graphics or text information as may be reasonably required by the building official to allow him to review special or extraordinary construction methods or equipment.
 7. When the owner of any existing or proposed building or structure (dwelling or garage) contemplates construction of a driveway at the same time he or she plans to construct or make alterations to a building or structure, such owner shall have the driveway layout approved by the City Engineer before receiving the building permit.

Please submit engineering plans to the Building & Zoning Dept. [Codified Ordinances of Lima Section 1024.04 (e)]

- B. Plumbing permits must be obtained from the Allen County Dept. of Health, 219 E Market St, Lima, OH 45801
Phone (419)228-4457.

Lima /Allen County Building Application For Residential Permit

WORKSHEET FOR FEES TO BE PAID

BUILDING			
Cost of work covered by this application		\$ _____	
Fifty dollar (\$50.00) base fee plus \$0.05 per sq. ft. of construction area, including square footage for each floor level, basements, decks, and porches. _____ Sq. Ft.			\$
Re-roof (shingles only)	\$25.00	\$	
Re-roof (with sheathing)	\$50.00		
Siding	\$25.00		
MECHANICAL FEES			
Twenty dollar (\$20.00) base fee plus .025 per sq. ft. per dwelling or unit for mechanical permits _____ Sq. Ft.			\$
ELECTRICAL FEES			
ELECTRICAL EQUIPMENT	COST	QUANTITY	EXTENDED COST
PERMIT FEE	10.00		\$
SERVICE (PANEL / SUB PANEL)	.24 / AMP		\$
CIRCUITS 30 AMPS OR LESS (PANEL / SUB PANEL)	\$4.80 / CIRCUIT		\$
CIRCUITS OVER 30 AMPS (PANEL / SUB PANEL)	\$7.20 / CIRCUIT		\$
MOTORS - 1 HP OR ABOVE	\$6.00 / MOTOR		\$
GENERATOR / RECTIFIERS / TRANSFORMERS	\$6.00 EACH		\$
TEMPORARY SERVICE	\$30.00		\$
SERVICE RELEASE INSPECTION	\$30.00		\$
SPECIAL INSPECTION / TEMPORARY CERTIFICATE OF OCCUPANCY \$120.00			\$
SUBTOTAL			\$
1% STATE ORDINANCE FEE			\$
TOTAL			\$

Make checks payable to Treasurer, City of Lima. If you have fee related questions when completing this worksheet, call 419-221-5243

Lima /Allen County Building Application For Residential Permit

CONTRACTOR'S LIST

Please list the contractors associated with this project. All contractors are required to be registered with our office prior to obtaining permits. If contractors have not been selected this information will be required before permits are issued.

General: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Electrical: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Mechanical: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Concrete: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Excavation: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail: _____

Drywall: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____ E-mail : _____