

# BUILDING CONNECTIONS

A PUBLICATION OF THE LIMA-ALLEN COUNTY BUILDING DEPARTMENT

NEED MORE INFORMATION?  
WE ARE A PHONE CALL AWAY

INSPECTION SCHEDULING  
419.998.5541

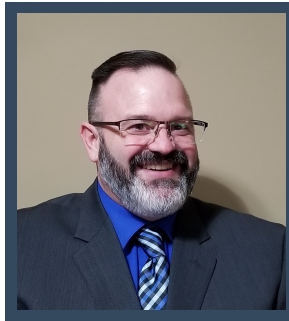
AMY HARPSTER,  
CHIEF BUILDING OFFICIAL  
419.221.5215

DOUG DITTO, P.E.,  
ASSISTANT BUILDING  
ADMINISTRATOR  
419.998.5503

PAM HAYWOOD,  
CUSTOMER SERVICE  
419.998.5502

## NEW STAFF IN THE BUILDING DEPARTMENT

Amy Harpster has been employed with the City of Lima for 23 years and has been the Building Official since January 2018. Ms. Harpster holds certificates as a Building Inspector, Residential Building Official, Certified Building Official, Building Plans Examiner, Commercial Mechanical Inspector, Commercial Building Inspector, Residential Inspector Property Maintenance & Housing Inspector and is certified as a City of Lima Electrical Journeyman.



Douglas Ditto joined the Staff on October 1, 2018. Mr. Ditto is a Professional Engineer with over 25 years of experience in commercial building design. Mr. Ditto has worked as a project engineer, mechanical designer, mechanical technician, and architectural draftsman during his time prior to joining the Lima-Allen County Building Department. Mr. Ditto will be seeking his Plans Examiner Certification in 2019 to further ensure timely reviews.

## MEETINGS OFFERED

- Pre-plan Meetings
- Pre-construction Meetings
- Reoccurring Project Meetings (RPM)



# “LIMA PUBLIC LIBRARY ELIDA BRANCH” CONSTRUCTION COMPLETED IN 2019



The Building Department staff assisted Kuhlman Builders Inc., Technicon Design Group, Inc., Sparta Electric Inc., Wellman Services LLC., Northwestern Ohio Security Systems and Phoenix Signs with coordination of inspections to complete the over \$500,000 renovation located at 500 East Kiracofe Avenue in Elida, Ohio. Thanks Lima Public Library – Elida Branch!

## LIMA-ALLEN COUNTY BUILDING DEPARTMENT FAQ

Q: Can I submit Plans (sealed) online?

A: Currently our customers are able to submit plans or addendums (sealed) in PDF format up to 15 pages that are readable on 11" X 17" when printed. This enables our customers to submit the small plan review projects or addendums 24 hours, 7 days a week.

Email small plans or addendums to:  
[buildingdept@cityhall.lima.oh.us](mailto:buildingdept@cityhall.lima.oh.us) Building Department Staff Email

Note: New small projects will need application submitted and fees paid prior to the staff logging it in.

Additionally, we are actively researching online plan review software to accept plans larger than the current 15 page limitation. The plan is to implement by October 1, 2019.

## SPECIAL INSPECTIONS

Chapter 17 of the Ohio Building Code outlines the required Special Inspections for 18 categories of construction work. It is the responsibility of the project's design professional to identify the Special Inspections that need to be completed for each project, by completing part I of the statement of special inspections. Section 106.1.1.2 of the Ohio building Code requires that the Statement of Special Inspections be included as a part of the construction documents that are submitted for plan review.

Once the plans have been approved for construction it is the responsibility of the owner or the design professional on behalf of the owner to employ an approved testing agency to perform the required third party inspections for the owner.

If you have additional questions regarding Special Inspections please contact Douglas Ditto, P.E., Assistant Building Administrator at [douglas.ditto@cityhall.lima.oh.us](mailto:douglas.ditto@cityhall.lima.oh.us) or by phone at 419.998.5503.