

Lima / Allen County Building Application For Building Plan Approval

This form is also available at www.cityhall.lima.oh.us

Submit one application per building or structure; all sections must be completed. See instruction sheet for details.

1. SCOPE OF PROJECT: <input type="checkbox"/> Building <input type="checkbox"/> Electrical <input type="checkbox"/> Mechanical <input type="checkbox"/> Sprinkler System <input type="checkbox"/> Fire Alarm	2. TYPE OF PROJECT <input type="checkbox"/> New <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Change of Use <input type="checkbox"/> Signs <input type="checkbox"/> Special Inspection <input type="checkbox"/> Re-roof <input type="checkbox"/> Siding <input type="checkbox"/> Repair <input type="checkbox"/> Fire/Storm Damage <input type="checkbox"/> Temporary Structure
3. PROJECT/BUILDING LOCATION: Street Address: _____ City: _____ Zip Code: _____ Township: _____	
4. BRIEF DESCRIPTION OF THE SCOPE OF WORK COVERED UNDER THIS APPLICATION: (Required) _____ _____ _____	
5. PROPERTY OWNER INFORMATION: Name of owner: _____ Attention: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____	
6. APPLICANT INFORMATION: Applicant: _____ Attention: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____	
7. DESIGNER INFORMATION: <input type="checkbox"/> Architect <input type="checkbox"/> Engineer <input type="checkbox"/> Fire Protection System Designer Designer: _____ Ohio Registration No: _____ Street Address: _____ City: _____ State: _____ Zip: _____ Phone: _____ Fax: _____ E-mail: _____ Registered design professional in charge if different from above: _____	
8. Building Code Information: (Required) (Information applies to construction area in a mixed use groups building, or the entire building if a single use group building) Current use group(s): _____ Proposed use group(s): _____ Construction type(s): _____	

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9. GENERAL BUILDING INFORMATION:

(The following information applies to the entire building, not just construction area)

• Building Information

Use group(s)? _____ Mixed use groups? ___ No ___ Yes ___ Separated ___ Non-separated
 Construction type? _____ Building Height (FT)? _____ No of stories? _____
 Occupant load? _____ Storage Height (FT)? _____ Storage aisle width (FT)? _____

• Fire Protection Systems: (Enter the type of system such as NFPA 13, NFPA 72, etc., if known. Enter N/A if not applicable)

Building sprinkler system? _____ Sprinkler demand @ base of riser (PSI)? _____
 Limited area sprinkler system? _____ Type 1 hood sprinkler? _____ In-Rack sprinkler system? _____
 Building fire alarm system? _____ Fire detection system? _____ Smoke detection system? _____

10. APPLICATION FEES:

Paid By: ___ Cash ___ Check

Please check one of the preferred payment methods and provide square footage of areas affected by the construction. Please call (419-221-5243) or visit the Building Department for assistance in calculating permit fees.

• Total square footage of construction area _____

Building	Mechanical	Sprinkler
Basement _____ Sq Ft	Basement _____ Sq Ft	Basement _____ Sq Ft
1 st Floor _____ Sq Ft	1 st Floor _____ Sq Ft	1 st Floor _____ Sq Ft
2 nd Floor _____ Sq Ft	2 nd Floor _____ Sq Ft	2 nd Floor _____ Sq Ft
3 rd Floor _____ Sq Ft	3 rd Floor _____ Sq Ft	3 rd Floor _____ Sq Ft
Other _____ Sq Ft	Other _____ Sq Ft	Other _____ Sq Ft

• Cost of work for the project: \$ _____

• Total application fees: \$ _____

11. CERTIFICATION:

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all the applicable laws of this jurisdiction. I certify that all statements made on this application are true and correct to the best of my knowledge. All official correspondence in connection with this application should be sent to my attention at the address shown above.

Signature: _____ Title: ___ Owner ___ Agent

Print Name: _____ Date: _____

12. THE AREA BELOW IS FOR OFFICIAL USE ONLY:

Date received: _____
 Check No: _____
 Processed By: _____
 Jurisdiction:

Application No: _____
 Verification No: _____
 Walk In ___ Mail In ___

___ Lima ___ Allen County ___ Beaverdam ___ Elida ___ Ft. Shawnee ___ Harrod ___ Lafayette

Plan Review Fee: \$ _____
 5% Ord Fee: \$ _____
 Total: \$ _____

Construction Permit Fee: \$ _____
 5% Ord Fee: \$ _____
 Total: \$ _____

WORKSHEET FOR FEES TO BE PAID

BUILDING / SPRINKLER / SIGN FEES			
Plan Review Fee	\$35.00 + 2.75 per 100 sq ft		\$
Plan Review Fee	\$35.00 (Signs)		\$
Cost of work for the project \$ _____ (see fee schedule below to calculate fees)			\$
<p>For construction within the City on buildings and structures subject to the Ohio Basic Building Code, the permit fee shall be eighteen dollars (\$18.00) for the first one thousand dollars(\$1,000)of the estimated cost, plus one dollar & twenty cents(\$1.20) per one hundred dollars (\$100.00) of the estimated cost in excess of one thousand dollars (\$1,000), up to and including fifteen thousand dollars (\$15,000). The permit fee shall be ninety-six cents (\$.96) per one hundred dollars (\$100.00) of the estimated cost between fifteen thousand dollars (\$15,000) and nine hundred eighty-five thousand dollars (\$985,000). The permit fee shall be thirty-six cents (\$.36) per one hundred dollars (\$100.00) of the estimated cost between nine hundred eighty-five thousand dollars (\$985,000) and two million dollars (\$2,000,000). The permit fee shall be eighteen cents (\$.18) per one hundred dollars (\$100.00) of the estimated cost between two million dollars (\$2,000,000) and five million dollars (\$5,000,000). The permit fee shall be twelve cents (\$.12) per one hundred dollars (\$100.00) of the estimated cost above five million dollars (\$5,000,000). The minimum fee shall be eighteen dollars (\$18.00).</p>			
Commercial Reroof (Non-structural)	\$60.00		\$
Temporary Building/Tent (180 days or less)	\$60.00		\$
MECHANICAL FEES			
\$90.00 plan review fee (Include only if submitting plans as a sole project)			\$
\$75.00 permit fee + 2.75 per 100 sq ft _____ sq ft			\$
\$60.00 pressure piping			\$
FIRE ALARMS			
\$90.00 plan review fee (Include only if submitting plans as a sole project)			\$
\$90.00 permit fee + \$3.60 per alarm device _____ # of devices			\$
ELECTRICAL FEES			
ELECTRICAL EQUIPMENT	COST	QUANTITY	EXTENDED COST
PERMIT FEE	24.00		\$
SERVICE (PANEL / SUB PANEL)	.24 / AMP		\$
CIRCUITS 30 AMPS OR LESS (PANEL / SUB PANEL)	\$4.80 / CIRCUIT		\$
CIRCUITS OVER 30 AMPS (PANEL / SUB PANEL)	\$7.20 / CIRCUIT		\$
MOTORS - 1 HP OR ABOVE	\$6.00 / MOTOR		\$
GENERATOR / RECTIFIERS / TRANSFORMERS	\$6.00 EACH		\$
UNDERGROUND CONDUIT	\$90.00		\$
TEMPORARY SERVICE	\$60.00		\$
SERVICE RELEASE INSPECTION	\$60.00		\$
SPECIAL INSPECTION / TEMPORARY CERTIFICATE OF OCCUPANCY \$60.00			\$
SUBTOTAL			\$
5% ORDINANCE FEE			\$
TOTAL (Transfer this amount to Total Fees to be paid on the front side of application			\$

Plan review fees are due when plans are submitted. Make checks payable to Treasurer, City of Lima. If you have fee related questions when completing this worksheet, call 419-221-5243

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DIRECTIONS FOR COMPLETING

In accordance with Ohio Administrative Code (OAC) Chapter 4101:1-1-01, pursuant to Ohio Revised Code (ORC) Section 3791.04, before beginning the construction, erection or manufacture of any building for which construction documents are required, including all industrialized units, the owner shall submit three (3) copies of construction drawing to this division for approval. Submit four (4) copies of plans and two (2) copies of calculations, specifications and reference data for automatic sprinkler and fire alarm systems. The construction documents shall be prepared by a registered design professional pursuant to OAC 4101:1-1-01. An examination and inspection fee will be assessed at the time of submittal as outlined in OAC 4101:1-1-01.

Application Directions: Complete page on of the application and the attached worksheets as outlined below. All boxes, 1 through 11 must be completed in full or the application will be returned. Send this completed form along with all required documents to "Lima Allen County Building Department, 50 Town Square, Lima, OH 45801".

- 1. SCOPE OF PROJECT:** Check all the boxes that apply to the scope of work proposed in this project. Every scope of work checked must be accompanied with the appropriate fees. Without establishing the proper scope of work, the division will be unable to establish the inspection schedule for the project. Please note that "Building" refers to all "general trade work" in the building including ceiling panels/grids, non-loadbearing partitions, flooring, etc.; not just structural loadbearing components of the building.
- 2. TYPE OF PROJECT:** Check one of the types of projects from the lists.
- 3. PROJECT/BUILDING LOCATION:** Please provide complete information identifying the location of the building where the construction or renovation will occur. This will help the division determine the proper jurisdiction for the project.
- 4. BRIEF DESCRIPTION OF THE SCOPE OF WORK COVERED UNDER THIS APPLICATION:** Please provide a brief description of the scope of work. Please include the names of the areas or rooms affected by the construction when only a portion of the building is covered under the permit application. The description provided will be shown on your certificate of use and occupancy.
- 5. PROPERTY OWNER INFORMATION:** Please provide complete answers to each item. If the building is owned by a corporation, please provide the name of the corporation and identify a contact person in the section called "Attention".
- 6. APPLICANT INFORMATION:** Please complete information. All project correspondences will be directed to the project applicant.
- 7. DESIGNER INFORMATION:** Section 106.2 of the Ohio Building Code requires that the design professional be identified including the design professionals Ohio registration number.
- 8. BUILDING CODE INFORMATION:** Information provided applies to the construction area in a mixed use groups building or the entire building if it is a single use group building. For information concerning the term "Proposed use group", please refer to Chapter 3 and 6 of the Ohio Building Code for the proper classification.
- 9. GENERAL BUILDING INFORMATION:** The information provided applies to the entire building and is not limited to the construction area. Even when the proposed project is a partial building renovation or a building addition, the information for the entire building is required. The information provided will be shown on your certificate of use and occupancy in accordance with section 111 of the Ohio Building Code.
- 10. APPLICATION FEES:** Please check one of the preferred payment methods and provide the square footage of the areas affected by the construction. Please refer to the Fees Worksheet in this package for more details.
- 11. CERTIFICATION:** The application cannot be processed if this section is not complete.
- 12. OFFICE USE ONLY:** This section is reserved for our office use only. Please do not mark in this area.

CONTRACTOR'S LIST

Please list the contractors associated with this project. All contractors are required to be registered with our office prior to obtaining permits. If contractors have not been selected this information will be required before permits are issued.

General: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Electrical: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Mechanical: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Concrete: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Excavation: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Drywall: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Sprinkler: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Fire Alarms: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Sign: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____
Other: _____ Address: _____ City: _____ State: _____ Zip Code: _____ Phone: _____ Fax: _____ Email: _____